



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS
REGULAR MONTHLY BOARD MEETING MINUTES
WEDNESDAY, JULY 20, 2016 – 7:30 PM - J. D. ORR BOARD ROOM**

CALL TO ORDER: The Regular Monthly Board Meeting of the Leechburg Area Board of School Directors was called to order at 7:36 PM in the J. D. Orr Board Room of the Parker D. Baker Building by Ms. Terri Smith, Board President.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

ROLL CALL: Mrs. Megan Hamm, Mr. Anthony Shea, Ms. Terri Smith, Ms. Jean Stull and Mrs. Kathryn Vargo

Mr. Neill Brady (vacation), Mr. Joseph Michadick (illness), Ms. Angelique Richards (work) and Mrs. Helen Yurjevich (anticipated late arrival) were absent.

Also present were: Mr. Robert Cinpinski, School District Solicitor, Mr. William McNamee, PASBO Consultant Business Manager, Ms. Patricia Camp, Board Secretary and Ms. Tiffany Nix, Superintendent.

MINUTES:

Special Board Meeting Minutes ----- 06/13/16
Regular Monthly Board Meeting Minutes ----- 06/29/16

Board President, Ms. Smith, requested comments, corrections and additions to the Minutes. Hearing none on a motion by Ms. Stull, seconded by Mr. Shea the Minutes were approved as presented.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

EXECUTIVE SESSIONS:

Date:	Time:	
06/13/16	6:30 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office
06/22/16	6:30 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office
06/29/16	6:30 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office
06/29/16	8:52 PM	FULL BOARD-Personnel Issues Superintendent’s Office
07/13/16	6:00 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office
07/20/16	6:30 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office

SPECIAL BOARD MEETING/PUBLIC WORK SESSION/AGENDA SETTING/COMMITTEE MEETINGS:

Date:	Time:	
07/07/16	6:30 PM	Special Board Meeting J. D. Orr Board Room/Parker D. Baker Building
07/13/16	6:30 PM	Public Work Session/Agenda Setting Meeting J. D. Orr Board Room/Parker D. Baker Building

ADMINISTRATIVE REPORTS:

- 2016-2017 Bussing Schedules-Ms. Nix presented the 2016-2017 school year bussing schedules.
- Policy 218.4 Metal/Weapon Detection System/Devices-Ms. Nix presented the Amended First Reading.

REMARKS BY VISITORS: Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the president. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

There were no visitors wishing to address the Boar at this time.

UNFINISHED BUSINESS:

A. FINANCE:

1. Mrs. Hamm made a motion, seconded by Ms. Stull to remove from the table and approve the recommendation of the Administration for the Annual Performance Review and Evaluation of the following Professional/At-Will Service Providers:

- A. Insurance Broker – Jerich Insurance Company
- B. Solicitor – Robert Cinpinski

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

Discussion ensued regarding Attorney Cinpinski’s role as sole practitioner serving as District Solicitor, significant demands as sole practitioner and may require a Request For Proposal in the future.

B. PERSONNEL ISSUES:

1. Ms. Stull made a motion, seconded by Mr. Shea to remove from the table and approve the following Supplemental positions, subject to receipt of all required clearances:

Name	Position
Kristian Clayton	Basketball Boys’ Varsity Assistant JV Coach
Richard Smith	Volunteer Basketball Boys’ Varsity and JV Coach
Daniel Oberdorf	Volunteer Basketball Boys’ Varsity and JV Coach

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

C. LEGISLATIVE ISSUES:

1. Mrs. Hamm made a motion, seconded by Ms. Stull to remove from the table and approve the Second Reading the following policies for the School District Policy Manual:

SECOND READING: (Exhibit UBC1)	Policy 218.4 – Metal/Weapon Detection System/Devices Policy 226.1 – Weapon Scanning Devices
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Voice Vote – Motion Failed.

All Nay.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

- Mrs. Hamm made a motion, seconded by Mr. Shea to approve First Reading the following amended policy for the School District Policy Manual:

AMENDED FIRST READING: (Exhibit UBC1)	Policy 218.4 – Metal/Weapon Detection System/Devices (Amended)
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Discussion ensued regarding amended policy and procedures required to remove tabled policies which Board chose not to use and approval of First Readings on Amended policies.

Voice Vote – Motion Failed.

All Nay.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

NEW BUSINESS:

A. PERSONNEL:

1. Ms. Stull made a motion, seconded by Mrs. Vargo to hire David Lee Mason to the position of Entry Level Technology Assistant at a salary of \$35,000, effective July 21, 2016.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

2. Ms. Stull made a motion, seconded by Mr. Shea to accept the resignation of Ms. Natalie DeVecchio from the Supplemental position of Assistant Band Director effective July 24, 2016 as presented in (Exhibit A2).

Accepted with regret.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

3. Ms. Stull made a motion, seconded by Mr. Shea to rescind the hiring of Mr. Kevin Horwatt to the position of Junior High Football Assistant Coach and approve as Volunteer Junior High Football Assistant Coach, effective immediately.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

4. Mr. Shea made a motion, seconded by Ms. Stull to rescind approval of Mr. Cody Wolfe to the position of Volunteer Junior High Football Assistant Coach and hire to the position of Junior High Football Assistant Coach, effective immediately.

Discussion ensued regarding the choice being of these coaches to switch positions.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

5. Mrs. Hamm made a motion, seconded by Mr. Shea to approve the following Supplemental positions, subject to receipt of all required paperwork:

Name	Position
Debra Young	Softball Girls Varsity Head Coach
Tabled	Volleyball Girls 7&8 Grade Coach

Discussion ensued regarding tabling the hiring of Jessica Herring until End-of-Season Review is completed.

Mrs. Hamm made a motion, seconded by Mr. Shea to table the hiring of Jessica Herring to the position of Volleyball Girls 7&8 Grade Coach.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

Mrs. Hamm made a motion, seconded by Mr. Shea to approve the following Supplemental positions, subject to receipt of all required paperwork:

Name	Position
Debra Young	Softball Girls Varsity Head Coach

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

6. Ms. Stull made a motion, seconded by Mrs. Hamm to approve a request from Mrs. Jessica Manofsky for a Leave of Absence from Work pursuant to the Family Medical Leave Act for the purpose of childbearing/childrearing beginning on or about September 10, 2016 with an anticipated return to work on January 3, 2017.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

7. Ms. Stull made a motion, seconded by Mr. Shea to accept the resignation of Ms. Teresa Edinger from the position of Business Office Manager effective August ~~19~~ **31**, 2016, as presented in (Exhibit A7).

Accepted With regret. Date changed to August 31, 2016-Ms. Edinger willing to stay longer.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

B. FINANCE:

1. Mrs. Hamm made a motion, seconded by Mr. Shea to approve the Allegheny Intermediate Unit Agreements for provision of Title I Remedial Reading Services to eligible students attending Mary Queen of Apostles and Cheswick Christian Academy for the 2016-2017 school year as presented in (Exhibit B1).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

2. Ms. Stull made a motion, seconded by Mrs. Vargo to approve the Catapult Learning Agreement for provision of Title I Remedial Reading Services to eligible students attending Evangel Heights for the 2016-2017 school year as presented in (Exhibit B2).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

3. Mrs. Hamm made a motion, seconded by Ms. Stull to approve Tuscano-Maher Roofing Company for provision of Remedial Roof Repairs at a cost not to exceed \$24,060 as presented in (Exhibit B3).

Board requested five-year plan previously discussed.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

4. Ms. Stull made a motion, seconded by Mr. Shea to approve Valley Plumbing and Heating, Inc. to replace the High Volume Water Heater at a cost not to exceed \$10,200 as presented in (Exhibit B4).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

5. Ms. Stull made a motion, seconded by Mrs. Vargo to approve the 2016-2017 Pennsylvania Department of Education-Bureau of Special Education LEA Agreements to participate with the Public Consulting Group and ACCESS Expense and Cost Reimbursement Programs for provision of School-Based Administrative Claiming Program (ACP) and School-Based Access Program (SBAP) as presented in (Exhibit B5).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

6. Mrs. Hamm made a motion, seconded by Ms. Stull to approve the 2016-2017 Armstrong-Indiana-Clarion Drug and Alcohol Commission Student Assistance Program Agreement for provision of Drug and Alcohol Student Assistance Program Liaison Services as presented in (Exhibit B6).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

7. Mrs. Vargo made a motion, seconded by Ms. Stull to approve the Affiliation Agreement between Indiana University of Pennsylvania and Leechburg Area School District to collaborate in all field experiences, including student teaching, as presented in (Exhibit B7).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

8. Ms. Stull made a motion, seconded by Mr. Shea to approve the 2016-2017 Bussing Schedules as presented in (Exhibit B8).

Board noted appreciated Mr. George providing answers to Board’s transportation questions.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

9. Mr. Shea made a motion, seconded by Ms. Stull to acknowledge receipt of the following Financial Reports and to approve the expenditures specifically set forth therein:

Cash Receipts	- (Exhibit B9)
Tax Collectors’ Report	- (Exhibit B10)
List of Bills	- (Exhibit B11)
Treasurer’s Report	- (Exhibit B12)
Quarterly Scholarship Account Summary	- (Exhibit B13)
Revenue Detail Report	- (Exhibit B14)
Monthly Expenditure Report	- (Exhibit B15)
ACCESS Report	- (Exhibit B16)
Quarterly Student Activity Account Summary	- (Exhibit B17)
Budgetary Transfers Report	- (Exhibit B18)

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

10. Mrs. Hamm made a motion, seconded by Ms. Stull to approve the Armstrong School District Intra-District Agreement for provision of Title I Remedial Reading Services to eligible students attending Divine Redeemer for the 2016-2017 school year as presented in (Exhibit B19).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

11. Mr. Shea made a motion, seconded by Ms. Stull to approve the 2016-2017 Pennsylvania Association of Rural and Small Schools Membership at a cost not to exceed \$990.00 as presented in (Exhibit B20).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

12. Mrs. Hamm made a motion, seconded by Mrs. Vargo to approve the Affiliation Agreement between Seton Hill University and Leechburg Area School District to collaborate in all field experiences, including student teaching, as presented in (Exhibit B21).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

C. FIELD TRIP REQUESTS:

1. Ms. Stull made a motion, seconded by Mr. Shea to approve the following Field Trip Request as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Mark George	Leechburg Football	Football Players and Coaches, Kennywood, Pittsburgh, PA	08/12/16

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

OLD BUSINESS: None

COMMUNICATIONS: None

OTHER:

Discussion ensued regarding need for Request for Proposal for assistance with legal services, advertise for interest and authorize the administration to advertise or take any other actions necessary.

Mrs. Vargo made a motion, seconded by Mrs. Hamm to authorize the administration to advertise and take any other actions necessary to acquire bids for District Solicitor legal services.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

ADDENDUM TO AGENDA:

A. FINANCE:

1. Ms. Stull made a motion, seconded by Mrs. Vargo to ratify the 2016-2017 Harris School Service (ProSoft) Agreement for a three- year period effective July 1, 2016 as presented in (Exhibit AA1).

Discussion ensued regarding financial package used and recommended in District and by other business offices in area.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Mr. Michadick, Ms. Richards and Mrs. Yurjevich were absent.

Lenape update: Attorney Cinpinski researched and inquired regarding legal liabilities regarding half-day parent paid tuition to Lenape. Attorney Cinpinski reported that there appears to be no restrictions from a legal standpoint for parents to supplement or pay additional one-half tuition. Further research is necessary.

Board will recess this meeting to be held on July 27, 2016 to take action on supplemental position and Lenape parent paid tuition, as well as any other business that may come before the Board.

RECESS: Mrs. Hamm made a motion, seconded by Mr. Shea to recess the July 20, 2016 Regular Monthly Board Meeting at 8:02 PM, to reconvene on July 27, 2016 to begin at 7:30 PM with an Executive Session prior at 6:30 PM to handle personnel and Board related issues and any other business that may come before the Board.

Respectfully submitted,



Patricia R. Camp
Board Secretary