



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS  
REGULAR MONTHLY BOARD MEETING MINUTES  
WEDNESDAY, MARCH 22, 2017 - 7:30 PM/J. D. ORR BOARD ROOM**

**CALL TO ORDER:** The March 22, 2017 Regular Monthly Board Meeting of the Leechburg Area Board of School Directors was called to order at 7:39 PM in the J. D. Orr Board Room of the Parker D. Baker Building by Ms. Terri Smith, Board President.

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

**ROLL CALL:** Mrs. Megan Hamm, Mr. Joseph Michadick, Mr. Anthony Shea, Ms. Jean Stull, Mrs. Kathryn Vargo and Mrs. Helen Yurjevich.

Mr. Neill Brady, Ms. Angelique Richards and Ms. Jean Stull were absent due to work commitments.

Also present were: Attorney Patricia Andrews, School District Solicitor, Mr. Matthew Kruluts, 7-12 Principal/Special Programs Coordinator, Mr. David Keibler, K-6 Principal/Curriculum Director/Federal Programs Coordinator, Mr. Bradley Walker, Business Manager/Human Resources, Ms. Patricia Camp, Board Secretary and Ms. Tiffany Nix, Superintendent.

**EXECUTIVE SESSIONS:**

Date:	Time	
03/08/17	6:30 PM	FULL BOARD-Personnel Issues/Board Related Issues/Legal Issues Superintendent's Office
03/22/17	7:15 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent's Office

**PUBLIC WORK SESSION/AGENDA SETTING MEETINGS:**

Date:	Time:	
03/08/17	7:30 PM	Public Work Session/Agenda Setting Meeting J. D. Orr Board Room/Parker D. Baker Building

**BOARD COMMITTEE REPORTS:**

- Student Representatives Report –Ms. Madison Bigley and Ms. Summer Heasley –Reported on successful Musical, “Big Fish” held 3/10/17-3/12/17 with over 600 attending. March Manness competition in which participants shave facial hair on March 1<sup>st</sup>, voting with donations occurs at end of fundraiser and proceeds benefit the Obediah Cole Foundation to benefit prostate cancer research.
- ARIN Intermediate Unit Report – Ms. Jean Stull-Absent
- Lenape Monthly Report –Mr. Anthony Shea and Mrs. Kathryn Vargo- Mr. Shea reported on upcoming teacher contract in Executive Session and in process at the present time.
- Armstrong County Tax Collection Committee Report – Mr. Neill Brady-Absent
- PSBA Member Liaison Report – Ms. Terri Smith-No report

**ADMINISTRATIVE REPORTS:**

Ms. Nix introduced Mr. James Wagner, Executive Director ARIN IU 28, and thanked him for attending. Reported on Leechburg and Purchase Line School Districts being chosen to run Armstrong Summer Program-Inventionland for Westmoreland County and will run in conjunction with Summer Feeding Program-part of three-year grant program, science reading math and art components and large number of teacher volunteers.

Principals and Superintendent met with Lenape students to understand culture, what can District enhance here, changes proposed in principal's meeting today and changing master schedule to accommodate part-time Lenape students. Students appreciated their voices being heard.

Mr. Kruluts commended students and Ms. Bruno for "Big Fish" musical performances, congratulated girls' basketball program-1<sup>st</sup> time girls' team made and won PIAA playoff game and noted, Eat Your Art Out fundraiser being held this Saturday.

Ms. Nix thanked Representative Petrarca for assistance in submission of \$31,000 grant application and noted other Representatives covering West Leechburg Borough and Gilpin Township will also be contacted for assistance.

Mr. Keibler reported Kindergarten registration last Thursday, 57 registered, Dial 4 indicator used for placement, reporting to parents/guardians and opening lines of communication.

**REMARKS BY VISITORS:** Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the president. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

There were no visitors wishing to address the Board at this time.

#### UNFINISHED BUSINESS:

##### ATHLETICS:

1. Mrs. Hamm made a motion, seconded by Mr. Shea to remove from the table and approve the formation of a Track Team with One Head and Three Assistant Coaches beginning with the 2017-2018 school term contingent upon a mutually agreeable Memorandum of Understanding with the Leechburg Education Association for placement in the Collective Bargaining Agreement (Appendix B) as presented in (Exhibit UB1).

Mrs. Hamm noted tabled motion last month, proactive as formation of club, monies budgeted and saving for last two years and budget funds earmarked for team.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

#### NEW BUSINESS:

##### A. PERSONNEL:

1. Mrs. Vargo made a motion, seconded by Mr. Michadick to hire Mr. Douglas Rodgers to the position of 6-12 Principal/Secondary Curriculum Coordinator at an annual salary of \$107,000.

Voice Vote - Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

2. Mr. Shea made a motion, seconded by Mrs. Yurjevich to approve the following Volunteer Supplemental positions for the 2016-2017 school term, pending receipt of all required clearances:

Name	Position
Mark George	Volunteer Track Coach
Mark Jones	Volunteer Track Coach
Michael Cominos	Volunteer Track Coach
Lukas Kriger	Volunteer Boys' Baseball Coach
Luke Camp	Volunteer Boys' Baseball Coach

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

B. FINANCE:

1. Mrs. Hamm made a motion, seconded by Mrs. Vargo to approve the Memorandum of Understanding with Adagio Health, Inc. to provide the Power Up Eat Right Nutrition Education Program as presented in (Exhibit B1).

Discussion ensued regarding previous name of program possibly in policy and, if so, will need to be amended.

Voice Vote - Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

2. Mrs. Vargo made a motion, seconded by Mr. Shea to approve **RESOLUTION 2016-2017-07** regarding the 2017-2018 ARIN Intermediate Unit #28 General Operating Budget as presented in the budget provided to each Board Member. Total budget amount \$3,270,419 and Leechburg Area School District's Withholding Contribution of \$23,341(Exhibit B2).

Discussion ensued regarding no increase for the past four years. Contributions are determined in December, total budget set and contribution estimate determined by PDE stats.

Voice Vote - Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

3. Mrs. Hamm made a motion, seconded by Mrs. Vargo to approve **RESOLUTION 2016-2017-08** that appoints Mr. Bradley Walker as the liaison between Leechburg Area School District and Berkheimer, the duly appointed collector of local taxes for the District for the express purpose of sharing confidential tax information with the District as presented in (Exhibit B3).

Voice Vote - Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

4. Mr. Shea made a motion, seconded by Mrs. Yurjevich to acknowledge receipt of the following Financial Reports and to approve the expenditures specifically set forth therein:

Cash Receipts	-	(Exhibit B4)
Tax Collectors' Report	-	(Exhibit B5)
List of Bills	-	(Exhibit B6)
Treasurer's Report	-	(Exhibit B7)
Revenue Detail Report	-	(Exhibit B8)
Monthly Expenditure Report	-	(Exhibit B9)
ACCESS Report	-	(Exhibit B10)
Budgetary Transfer Report	-	(Exhibit B11)

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

Mrs. Vargo made a motion, seconded by Mr. Michadick to combine and approve Field Trip Requests, Overnight Excursion Requests and Use of Facilities Requests:

**C. FIELD TRIP REQUESTS:**

1. A motion is needed to approve the following Field Trip Requests, subject to funding availability, as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Kelly Sadler	Interested 10 <sup>th</sup> -12 <sup>th</sup> Grade Students	College Visit-Triangle Tech, Greensburg, PA	04/05/17
2	Shayle Prorok	Art Club	Glass Blowing/Fusing-Pittsburgh Glass Center, Pittsburgh, PA	04/11/17
3	Amy Barley	Intro to Ecology	Student Research Symposium, Camp Kon-O-Kwee, Fombell, PA	04/21/17
4	Steven Cosnek	Advanced Choir (Blue Notes)	Choral Festival, Indiana University of PA, Indiana, PA	05/04/17
5	5 <sup>th</sup> Grade Teachers	5 <sup>th</sup> Grades	Pittsburgh National Aviary Tour and Class, Pittsburgh, PA	05/12/17
6	Taylor Pollick	Pre-K and Child Development Class	Pittsburgh Zoo "Learning Adventure", Pittsburgh, PA	05/12/17
7	6 <sup>th</sup> Grade Teachers	6 <sup>th</sup> Grades	Gateway Clipper Lock and Dam Cruise, Pittsburgh, PA	05/19/17
8	Michelle Ferretti	Learning Support	Memorial Day Project at Local Cemeteries	05/22/17 and 05/24/17
9	Fourth Grade Teachers	Fourth Grades	Heinz History Center, Pittsburgh, PA	05/25/17
10	Heath Shimer	5 <sup>th</sup> and 6 <sup>th</sup> Grades	David Leech Olympics, Veterans' Memorial Field, Leechburg	05/25/17, 05/26/17 or 05/30/17 (Weather permitting)

**D. OVERNIGHT EXCURSION REQUESTS:**

1. A motion is needed to approve the following Preliminary and Final Overnight Excursion Requests, subject to funding availability, as presented in (Exhibit D1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Stephanie Flick	Yearbook Staff	Yearbook Camp, Slippery Rock University	06/20/17-06/22/17 (Preliminary and Final)

E. USE OF FACILITIES REQUESTS:

1. A motion is needed to approve the following Use of Facilities Requests as presented in (Exhibit E1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Kathy Hooks/ Rob Reams	Music Department	Benefit Concert in Honor/Memory of Teacher, David Ritzel	04/22/17
2	Paula Moran	Elementary Library	Accelerated Reader Assembly, Auditorium	05/22/17

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

F. CURRICULUM:

1. Mrs. Hamm made a motion, seconded by Mrs. Vargo to approve the Three (3) Year Inventionland Institute Course Materials License Agreement beginning with the 2017-2018 school term as presented in (Exhibit F1).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

G. BOARD RELATED ISSUES:

1. Mrs. Yurjevich made a motion, seconded by Mr. Shea to approve the 2017-2018 School Calendar as presented in (Exhibit G1).

Voice Vote - Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

2. Mr. Shea made a motion, seconded by Mrs. Hamm to approve **RESOLUTION 2016-2017-09** to nominate Mrs. Kathryn Vargo as the Leechburg Area School District Representative to the ARIN Intermediate Unit Board of Directors for a three (3) year term effective July 1, 2017 through June 30, 2020 and for their name to be placed on the ballot for Intermediate Unit Director at the Annual Convention on April 18, 2017 as presented in (Exhibit G2).

Ms. Smith nominated Mrs. Kathryn Vargo. Discussion ensued regarding position, meals provided at 6:00 PM, meetings begin at 6:30 PM, travel reimbursement provided, time constraints and Mrs. Vargo's willingness to accept appointment to ARIN IU Board if another member is appointed to Lenape JOC Board when full Board available for nominations.

Voice Vote - Motion Carried.

All Ayes.

Mr. Brady, Ms. Richards and Ms. Stull were absent.

OLD BUSINESS: None

COMMUNICATIONS: None

OTHER: None

**REMARKS BY VISITORS ON ITEMS NOT INCLUDED ON THE AGENDA (OPEN FORUM):**

Visitors are welcome to make comments relating to topics not covered on the agenda, within reasonable limits of time, and under the rules pertaining to parliamentary procedure as provided in the district policy. Completed forms (white forms for non-agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

Bonny Weber                                RE: Lice issue in 2<sup>nd</sup> grade  
123 Siberian Avenue  
Leechburg, PA 15656

Lice problem addressed through the nurse and not getting better, treating children multiple times with expensive products. Nurse examined and noted no lice issues and returning home with lice.

Discussion ensued regarding principal having one contact with parent regarding lice issues, discussed with school nurse about issue in classroom. If ongoing, requested reporting to principal. Parent/guardian notification requested. Only one report to date. Health, safety and security needs addressed immediately. Previously letter sent home with each case of lice. Mr. Keibler will contact Ms. Weber after investigation. Not an indicator and no judgments, happens everywhere.

Mandy Varner                                RE: Dismissal process/parent pick-up-After Leechburg  
132 ½ Floral Avenue                        Borough meeting, advised to speak here  
Leechburg, PA 15656

On behalf of parents and grandparents, attended Leechburg Borough Meeting last evening due to tickets received for parking in areas where always parked, counterproductive Borough meeting and suggested attending here to discuss alternative arrangements, transportation for all too expensive, staggering dismissal times, instructional times discussed, kindergarten pick up line scenario, busses will be parked due full-day kindergarten, police stated loading area, miscommunication in police orders, 10 minute loading area now valid, will continue to ticket in yellow and handicapped areas, curbs painting completed by Leechburg Borough, will review dismissal start and end time, drop off and pick up. Ms. Nix meeting with Mr. Vacarro and Chief Diebold, no prior notification to District, perhaps a public forum to discuss and provide input and suggestions, additional staff if multiple dismissal locations and PTA offering to assist.

Discussion ensued regarding parent group being dismissed from Leechburg Borough Council meeting last evening and appreciated being heard by the Leechburg School Board this evening.

**XI. ANNOUNCEMENT OF DATE, TIME AND PLACE OF THE FOLLOWING MEETINGS:**

1. Recessed/Reconvened Meetings –
2. Committee Meetings –
  - Public Work Session/Agenda Setting Meeting
  - Wednesday, April 12, 2017– 7:30 PM
  - J. D. Orr Board Room/Parker D. Baker Building
  - Executive Session – 6:30 PM
  - Superintendent’s Office/Central Administration Office
3. Regular Board Meeting-
  - Wednesday, April 26, 2017 - 7:30 PM
  - J. D. Orr Board Room/Parker D. Baker Building
  - Executive Session – 6:30 PM
  - Superintendent’s Office/Central Administration Office

ADJOURNED: On a motion by Mr. Shea, seconded by Mrs. Hamm the March 22, 2017 Regular Monthly Board Meeting adjourned at 8:16 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Patricia R. Camp".

Patricia R. Camp  
Board Secretary