



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS
PUBLIC WORK SESSION/AGENDA SETTING MEETING MINUTES
WEDNESDAY, MARCH 8, 2017
7:30 PM - J. D. ORR BOARD ROOM**

CALL TO ORDER: The Public Work Session/Agenda Setting Meeting of the Leechburg Area Board of School Directors was called to order at 7:33 PM in the J. D. Orr Board Room of the Parker D. Baker Building by Ms. Terri Smith, Board President.

PLEDGE OF ALLEGIANCE/MOMENT OF REFLECTION: The Pledge of Allegiance was recited in unison and a Moment of Reflection was observed.

ROLL CALL: Mr. Neill Brady, Mrs. Megan Hamm, Mr. Joseph Michadick, Ms. Angelique Richards, Mr. Anthony Shea, Ms. Terri Smith, Mrs. Kathryn Vargo and Mrs. Helen Yurjevich.

Ms. Jean Stull (work commitment) was absent.

Also present were: Mr. David Keibler-K-6 Principal/Curriculum Director/Federal Programs Coordinator, Mr. Matthew Krulus-7-12 Principal/Special Program Coordinator, Mr. Bradley Walker-Business Manager/Human Resources, Attorney Patricia Andrews-Solicitor, Ms. Patricia Camp-Board Secretary, and Ms. Tiffany Nix-Superintendent.

REMARKS BY VISITORS: Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the president. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

Dallas Remaley
110 Gosser Street
West Leechburg, PA 15656

RE: Lenape Full-Time

Possibility of Lenape students attending full-time beginning with 2017-2018 school term. Contacted following previous presentation, read comments received. ROBA trip sponsored by Leechburg Rotary was great opportunity, able to apply directly to shop experience and requested follow-up on communications between Leechburg and Lenape.

Discussion ensued regarding continued research following February Public Work Session. Ms Nix spoke with Ms. Brock, Lenape Executive Director, next year's tuition/enrollment/budget not yet available, inflation undetermined at this time, enrollment dictates tuition rate and possible May vote at the very earliest.

SUPERINTENDENT/BOARD SECRETARY UPDATES:

- Principal Reports – Students from musical and Ms. Bruno, Drama Club Sponsor, presented snippets from First Act of musical for Board members and attendees. Students included: Abe

Gibson, Devonte Commodore, Amy Young, Lexie Vigna, Melanie Nulph, Mariah Galbreth and Rebecca Sulava.

Mr. Kruluts reported on Mrs. Prorok's class participating in "VANS" show design competition, open to 3,000 schools nationwide and Leechburg selected to submit art designs, winner chosen receives \$50,000 award, design options include art, music, action, design and flavor. Panel of teacher judges selected two entries from each category and students to vote on most creative. Also Special education IEP calendar developed, documents reviewed with checklist by Mr. Kruluts and teachers trained on completion.

Mr. Keibler reported on Kindergarten March Madness, 17-18 kindergarten students participating including Pre-K students, day and evening opportunities, working with United Way and grant writing underway for \$2,000 grant funding. Kindergarten registration and testing scheduled on the same day this year on age-appropriate skills and programs, social awareness, strengths and weakness. New first grade reading intervention next week and K-5 next year, in groups with 6 teachers, with project-based assessment. Also discussed 339 Plan presented at Lenape, presenting to Board when completed. Next Wednesday Dr. Kupchella, IUP Assist Chemistry professor, providing free Visiting Scientist Program to grades 4-6 in auditorium to generate interest in science and in partnership with IUP. Reviewed testing schedules in March and April and letters will be sent home to parents.

- Architectural Updates-Overview of needs and plans for future budget years, last renovations in 1992 and breaking down building and grounds, academic and school safety. Presentation provided to Board. Scale of renovations will not reach the need for ADA compliance overhaul.

Discussion ensued regarding roof replacement options, single membrane roofing proposed, guarantee reviewed no dollar limit conditional guarantee offered based on total cost, 20-30 year guarantee options, Lenape installed a spray foam inverted roofing last year at a significantly lower cost than rubber roofing, new product, projects geared around school schedule, program bid and awarded in March to begin in June in year chosen for project, project timelines will need reviewed and refined, Kindergarten Improvements, Creation Nation Improvements, Building Security, Building Educational Improvements, Laboratories, Roofing, Exterior Building Improvements, Building Code Improvements, HVAC Equipment Replacement, Building Mechanical System Replacements and Summary.

- Special Education Department rewriting Life Skills Program.
- Lenape Discussion-Decisions not solely based on finances. Ms. Smith reached out to Freeport and Apollo-Ridge, 24 Freeport students attending Lenape. Leechburg has highest interest in Lenape attendance for smallest sending district. Review educational offerings to maintain students and matching interests in renovation proposals, longer class periods at Lenape, sample schedules received, school delay effects on Lenape students, Lenape budget meetings have begun, teacher contract not yet finalized, preliminary budget reviewed, proposed budget and enrollment figures don't vary significantly, used 3-5% enrollments and working on estimate for budget and finance committee meeting in March and District transportation contract through Roenigks. Mr. Shea requested continuation of moving forward.

- 2017-2018 School District Calendar-Draft A and Draft B discussed, one beginning August 23 and August 30th respectively and ending May 24th and June 1st respectively. Lenape beginning August 17th to avoid conflict with graduations with sending districts. Superintendent's recommendation is beginning August 30, 2017. Schedules discussed and staggering week lengths at the beginning of the year.

Board recommendation to move forward with Draft B calendar for action on March 22, 2017 Regular Monthly Board Meeting.

- Adagio Health, Inc. Power Up Eat Right Nutrition Education Program MOU-Free program grades K-5 nutrition education. Offering healthy snacks working with allergies, newsletters to parents,

Board recommendation to place action on the March 22, 2017 Regular Monthly Board Meeting.

PERSONNEL:

- Substitute Positions:
 - Custodial Substitutes-Remainder of 2016-2017 School Term and 2017-2018 School Term

Board recommendation to place action on the March 22, 2017 Regular Monthly Board Meeting.

BUDGET AND FINANCE:

- Local Auditor's Report – Mr. Mark Turnley presented Local Auditor Report results for the 2015-2016 school year. Reviewed GASB 68. Unmodified opinion fully in conformity with professional standards. PSERS liability, rental debt service subsidy and unguaranteed finances, PlanCon funding, refinancing, GFAO recommending unassigned fund balance of two months of expenditure and District at GFAO recommendations. Profit and Loss statement reviewed. Food Service operations deficit reviewed and approximately \$34,000 for 2015-2016 school year. Previous Board Risk Assessment discussed.
- Property Tax Relief Resolution –Eliminate property tax and increased sales taxes. Debt monies would continue to bring property taxes until down.
- ARIN IU #28 General Operating Budget-Resolution 2016-2017-07-District projections and budgeted annually.

Board recommendation to place action on the March 22, 2017 Regular Monthly Board Meeting.

- Source4Teachers Agreement-Two options available for renewal agreement-Board recommendation to present option through 2021.

Board recommendation to place action on the March 22, 2017 Regular Monthly Board Meeting.

USE OF FACILITIES REQUESTS:

- Paula Moran-Elementary Library-Family Reading Night, Multipurpose Room and Cafeteria-03/02/17
- Paula Moran-Elementary Library-Accelerated Reader Assembly, Auditorium-05/22/17

Board recommendation to place action on the March 22, 2017 Regular Monthly Board Meeting.

FIELD TRIP REQUESTS:

- Amy Barley-Student Award Winner-Westinghouse Engineers Week/CRCC Winners Visit/Tour, Westinghouse HQ in Cranberry, PA-02/23/17 (Ratify)
- Kelly Sadler-County-Wide Healthcare Career Day-IUP Northpointe-03/10/17
- Kelly Sadler-Interested Students 10th-12th Grades-Triangle Tech College Visit, Greensburg, PA-04/05/17
- Shayle Prorok-Art Club-Pittsburgh Glass Center, Pittsburgh, PA-04/11/17
- Amy Barley-Intro to Ecology-Student Research Symposium, Camp Kon-O-Kwee, Fombell, PA-04/21/17
- Steven Cosnek-Advanced Choir (Blue Notes)-Choral Festival, Indiana University of PA, Indiana, PA-05/04/17
- 5th Grade Teachers-5th Grades-Pittsburgh National Aviary Tour and Class, Pittsburgh, PA-05/12/17
- Taylor Pollick-Pre-K and Child Development-Pittsburgh Zoo "Learning Adventure", Pittsburgh, PA-05/12/17
- 6th Grade Teachers-6th Grades-Gateway Clipper Lock and Dam Cruise, Pittsburgh, PA-05/19/17
- Michelle Ferretti-Learning Support-Flag Placement at Local Cemeteries, Leechburg, PA-05/22/17 and 05/24/17
- Fourth Grade Teachers-Fourth Grades-Heinz History Center, Pittsburgh, PA-05/25/17
- Heath Shimer-5th and 6th Grades-David Leech Olympics, Veterans' Memorial Field, Leechburg-05/25/17, 05/26/17 or 05/30/17 (Weather permitting)

Board recommendation to place action on the March 22, 2017 Regular Monthly Board Meeting.

OVERNIGHT EXCURSION REQUEST:

- Stephanie Flick-Yearbook Staff, Yearbook Camp, Slippery Rock University-06/20/17-06/22/17 (Preliminary and Final)

Board recommendation to place action on the March 22, 2017 Regular Monthly Board Meeting.

BOARD RELATED ISSUES

- ARIN IU #28 JOC Representative Nomination-Resolution 2016-2017-08-Ms. Jean Stull's term is expiring and nominations will be taken at the March 22, 2017 and final Vote will be held at the ARIN Annual Convention at Purchase Line School District in April .

Board recommendation to place action on the March 22, 2017 Regular Monthly Board Meeting.

CURRICULUM ISSUES:

- Inventionland Institute Course – Scheduling process has begun and offered as an option for next school year.

Board recommendation to place action on the March 22, 2017 Regular Monthly Board Meeting.

PUBLIC COMMENTS-NON-AGENDA ITEMS: There were no visitors wishing to address the Board at this time.

NEW BUSINESS:**A. PERSONNEL ISSUES:**

1. Mr. Shea made a motion, seconded by Mrs. Hamm to accept the resignation, due to retirement, of Ms. Margaret DelVecchio from the position of Elementary Teacher at the end of the 2016-2017 school term as presented in (Exhibit A1).

The resignation was accepted with regret and thankful to have as part of District staff.

Voice Vote – Motion Carried.

All Ayes.

Ms. Stull was absent.

2. Mr. Brady made a motion, seconded by Mr. Shea to accept the resignation, due to retirement, of Mr. Edward Kriger from the position of Speech/Language Pathologist at the end of the 2016-2017 school term as presented in (Exhibit A2).

The resignation was accepted with regret and thankful to have as part of District staff.

Voice Vote – Motion Carried.

All Ayes.

Ms. Stull was absent.

3. Mr. Brady made a motion, seconded by Mrs. Hamm to accept the resignation, due to retirement, of Ms. Margaret Schultz from the position of K-2 Learning Support Teacher at the end of the 2016-2017 school term as presented in (Exhibit A3).

The resignation was accepted with regret and thankful to have as part of District staff.

Voice Vote – Motion Carried.

All Ayes.

Ms. Stull was absent.

4. Mrs. Hamm made a motion, seconded by Mr. Brady to approve the following Substitute position for the remainder of the 2016-2017 school term and 2017-2018 school term, pending receipt of all required clearances:

Name	Position
Joyce Swank	Custodial Substitute

Voice Vote – Motion Carried.
All Ayes.
Ms. Stull was absent.

5. Mr. Shea made a motion, seconded by Mr. Brady to approve the following Substitute position for the 2017-2018 school term, pending receipt of all required clearances:

Name	Position
Amy Mrochek	Custodial Substitute

Voice Vote – Motion Carried.
All Ayes.
Ms. Stull was absent.

B. FINANCE ISSUES:

1. Mrs. Vargo made a motion, seconded by Ms. Richards to approve RESOLUTION 2016-2017-06 Opposing Legislation which Eliminates School Property Taxes by the Board of School Directors of the Leechburg Area School District as presented in (Exhibit B1).

Voice Vote – Motion Carried.
7 Ayes.
1 Nay-Mr. Shea
Ms. Stull was absent.

C. FIELD TRIP REQUESTS:

1. Mrs. Hamm made a motion, seconded by Mr. Brady to ratify/approve the following Field Trip Requests, subject to funding availability, as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Amy Barley	CCRC Student Award Winner	Westinghouse Engineers Week/CCRC Award Winners Visit/Tour	02/23/17 (Ratify)
2	Kelly Sadler	Interested 10 th -11 th Grade Students	County-Wide Healthcare Career Day, IUP Northpointe	03/10/17

Voice Vote – Motion Carried.
All Ayes.
Ms. Stull was absent.

D. USE OF FACILITIES REQUESTS:

1. Mr. Shea made a motion, seconded by Mr. Brady to ratify the following Use of Facilities Request as presented in (Exhibit D1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Paula Moran	Elementary Library	Family Reading Night, Multipurpose Room/Cafeteria	03/02/17 (Ratify)

Voice Vote – Motion Carried.

All Ayes.

Ms. Stull was absent.

ADJOURNED: On a motion by Mr. Brady, seconded by Mr. Shea the Public Work Session/Agenda Setting Meeting of March 8, 2017 adjourned at 9:40 PM in the J. D. Orr Board Room.

Respectfully submitted,



Patricia R. Camp
Board Secretary