



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS  
REGULAR MONTHLY BOARD MEETING MINUTES  
WEDNESDAY, OCTOBER 19, 2016 – 7:30 PM - J. D. ORR BOARD ROOM**

**CALL TO ORDER:** The Regular Monthly Board Meeting of the Leechburg Area Board of School Directors was called to order at 7:35 PM in the J. D. Orr Board Room of the Parker D. Baker Building by Ms. Terri Smith, Board President.

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

**ROLL CALL:** Mr. Neill Brady, Mrs. Megan Hamm, Mr. Joseph Michadick, Ms. Angelique Richards, Ms. Terri Smith, Ms. Jean Stull and Mrs. Kathryn Vargo.

Mr. Anthony Shea and Mrs. Helen Yurjevich were absent.

Also present were: Mr. Robert Cinpinski, School District Solicitor, Mr. William McNamee, PASBO Business Manager Consultant, Ms. Patricia Camp, Board Secretary and Ms. Tiffany Nix, Superintendent.

**MINUTES:**

Regular Monthly Board Meeting Minutes ----- 09/21/16

Board President, Ms. Smith, requested comments, corrections and additions to the Minutes. Hearing none on a motion by Mrs. Vargo, seconded by Mr. Brady the Minutes were approved as presented.

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

**EXECUTIVE SESSIONS:**

| Date:    | Time:                   |   |
|----------|-------------------------|---|
| 09/28/16 | 6:30 PM                 | FULL BOARD-Personnel Issues/Legal Issues<br>Superintendent’s Office |
| 10/12/16 | 6:30 PM                 | FULL BOARD-Personnel Issues/Legal Issues<br>Superintendent’s Office |
| 10/19/16 | <del>6:30</del> 7:00 PM | FULL BOARD-Personnel Issues/Legal Issues<br>Superintendent’s Office |

**SPECIAL BOARD MEETING/PUBLIC WORK SESSION/AGENDA SETTING/COMMITTEE MEETINGS:**

| Date:    | Time:   |   |
|----------|---------|---|
| 10/12/16 | 7:30 PM | Public Work Session/Agenda Setting Meeting<br>J. D. Orr Board Room/Parker D. Baker Building |

Ms. Smith provided the following statement: Following the District having had the opportunity to carefully and thoroughly review the past and current methods by which the District has provided security for its students, staff and operations and facilities, and the District having further had the

opportunity to investigate and explore additional alternatives that are available to do so, based on the District's belief that under the current circumstances, the same will provide for the best safety and security in the most efficient and economical means possible.

A motion is needed to suspend the operation of the District's currently existing School Police Force/Department/Officer Program and in lieu, thereof, to approve the entrance into a contract with Armstrong Lock and Security in accordance with the terms and conditions set forth in Exhibit B1.

No Board objection to substituting motion under Finance B1 this evening.

#### BOARD COMMITTEE REPORTS:

- A. Student Representatives Report –Ms. Madison Bigley and Ms. Summer Heasley – Attended PASA-PSBA Student Delegate Program, with visit to capital, mock Board meeting and tour of 3-D printing exhibit.
- B. ARIN Intermediate Unit Report – Ms. Jean Stull – Dispatching ARIN psychologists to the Blairsville/Saltsburg Area School District in response to several incidents within a short period of time, Ms. Nix offered District psychologists, ARIN had covered with staff and noted ARIN dispatches school psychologists to member districts affected with crises.
- C. Lenape Monthly Report –Mr. Anthony Shea and Mrs. Kathryn Vargo-Handled housekeeping items.
- D. Armstrong County Tax Collection Committee Report – Mr. Neill Brady – Meeting this month, to change procedures for quorum qualification and noted after taxation movement to Berkheimer very little interaction with comments/questions.
- E. PSBA Member Liaison Report – Mrs. Kathryn Vargo – No report.

#### ADMINISTRATIVE REPORTS:

SPP Scores-Ms. Nix reported notification received that SPP scores are being removed from the Pennsylvania State Website and PVAAS scores, in third year of data collection (growth model for PA), will not be released tomorrow, per the Pennsylvania Education Secretary Pedro Rivera.

Mr. David Keibler, newly hired K-6 Principal/Curriculum Directors/Federal Programs Coordinator in attendance this evening and Board and Administration thanked him for coming. Mr. Keibler noted he is looking forward to meeting students and staff and starting in his newly hired position. Ms. Nix added that Mr. Keibler will be with staff during the October 28, 2016 inservice day.

Ms. Nix reported that Mr. Kruluts attending volleyball game and Mr. Jones attending football game and neither will be in attendance this evening.

Ms. Nix noted Business Manger interviews are scheduled on Monday, October 24, 2016, beginning at 8:30 AM.

REMARKS BY VISITORS: Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the president. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

There were no visitors wishing to address the Board at this time.

## NEW BUSINESS:

## PERSONNEL:

1. ~~A motion is needed to ratify the acceptance of the resignation of Officer Roger Kaufman from the position of Director of Security/School Police Officer position effective September 30, 2016 as presented in (Exhibit A1). Withdrawn – no action taken.~~
2. Mrs. Hamm made a motion, seconded by Mr. Brady to accept the resignation of Ms. Ashley Mondale from the position of MS/HS Newspaper Sponsor (Split) effective September 20, 2016 as presented in (Exhibit A2).

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

3. Mr. Brady made a motion, seconded by Ms. Richards to accept the resignation of Mr. Chad Walsh from the position of Football Varsity Assistant Coach JV (Split) effective immediately as presented in (Exhibit A3).

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

4. Mrs. Vargo made a motion, seconded by Mr. Brady to approve the following Supplemental positions for the remainder of the 2016-2017 school term pending receipt of all required paperwork:

| Name            | Position                                    |
|-----------------|---|
| Bethany Jaros   | MS/HS Newspaper Sponsor (Split)             |
| Daniel Oberdorf | Football Varsity Assistant Coach JV (Split) |

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

5. Mrs. Hamm made a motion, seconded by Ms. Stull to approve the following Substitute position for the 2016-2017 school term pending receipt of all required paperwork:

| Name        | Position             |
|-------------|----------------------|
| Jill Lebetz | Cafeteria Substitute |

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

## FINANCE:

1. ~~A motion is needed to approve the Agreement with Armstrong Lock & Security for provision of security guard services at a rate of \$31.00/hour for the remainder of 2016-2017 school term as presented in (Exhibit B1).~~

**Ms. Stull made a motion, seconded by Mrs. Vargo to suspend the operation of the District's currently existing School Police Force/Department/Officer Program and in lieu, thereof, to approve the entrance into a contract with Armstrong Lock and Security in accordance with the terms and conditions set forth in Exhibit B1.**

Discussion ensued regarding potential splitting of motion. Attorney Cinpinski noted two actions blended together, suspending program to utilize the security company and entering into contract with Armstrong Lock and Security with action.

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

2. Mr. Brady made a motion, seconded by Ms. Stull to acknowledge receipt of the following Financial Reports and to approve the expenditures specifically set forth therein:

|  |   |               |
|--|---|---------------|
| Cash Receipts                          | - | (Exhibit B2)  |
| Tax Collectors' Report                 | - | (Exhibit B3)  |
| List of Bills                          | - | (Exhibit B4)  |
| Treasurer's Report                     | - | (Exhibit B5)  |
| Revenue Detail Report                  | - | (Exhibit B6)  |
| Monthly Expenditure Report             | - | (Exhibit B7)  |
| ACCESS Report                          | - | (Exhibit B8)  |
| Quarterly Student Activity Fund Report | - | (Exhibit B9)  |
| Quarterly Scholarship Account Summary  | - | (Exhibit B10) |

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

Mr. Brady made a motion, seconded by Mrs. Hamm to combine and approve Field Trip Requests, Use of Facilities Requests and Fundraising Requests:

#### FIELD TRIP REQUESTS:

1. A motion is needed to approve the following Field Trip Requests as presented in (Exhibit C1):

| # | REQUESTOR(S)     | ON BEHALF                       | PURPOSE/LOCATIONS   | DATE(S)                     |
|---|------------------|---------------------------------|---|-----------------------------|
| 1 | Tricia Shank     | Four Selected Students          | World Affairs Institute, Heinz History Center, Pittsburgh, PA                   | 11/15/16                    |
| 2 | Jeanine DeCapite | SADD                            | PA State SADD Conference, Seven Springs, Donegal, PA                            | 11/16/16                    |
| 3 | Jolynn Young     | Chemistry II                    | SSP/SACP Faraday Lecture, Soldiers & Sailors Hall, Pittsburgh, PA               | 11/16/16                    |
| 4 | David Ritzel     | Sr. High Choir Members          | Armstrong County Sr. Choir Festival, Armstrong High School, Kittanning, PA      | 11/21/16<br>and<br>11/22/16 |
| 5 | Rob Reams        | Band                            | Leechburg Light-Up Night, Leechburg, PA   | 11/26/16                    |
| 6 | David Ritzel     | Sr. Advanced Choir (Blue Notes) | Highlands Sr. High School Auditorium, Natrona Heights, PA                       | 11/30/16                    |
| 7 | Amy Barley       | Materials and Design Classes    | Chain Reaction Contraption Competition, Carnegie Science Center, Pittsburgh, PA | 12/09/16                    |
| 8 | Rob Reams        | Taiko                           | Performance at Elderton Elementary, Elderton, PA                                | 12/16/16                    |

**USE OF FACILITIES REQUESTS:**

1. A motion is needed to approve the following Use of Facilities Requests as presented in (Exhibit D1):

| # | REQUESTOR(S)                    | ON BEHALF                                      | PURPOSE/LOCATIONS                           | DATE(S)                       |
|---|---------------------------------|--|---|-------------------------------|
| 1 | Anthony Shea                    | Leechburg Elks                                 | Drug Awareness Assembly, Auditorium         | TBD Last Week of October 2016 |
| 2 | Ashley Wilson/<br>Melanie Garee | Valley Points Family YMCA, Kiski Valley Branch | YMCA Dance Practice and Recital, Auditorium | 05/30/17 and 06/03/17         |

**FUND RAISING REQUESTS:**

1. A motion is needed to approve the following Fund Raising Requests as presented in (Exhibit E1):

| # | REQUESTOR(S)                        | ON BEHALF                | PURPOSE  | DATE(S)   |
|---|-------------------------------------|--------------------------|--|---|
| 1 | Leechburg Boys' Basketball Boosters | Boys' Basketball Program | Little Caesars Pizza Kit and Tambellini's Soup Sales | <del>10/03/16-10/21/16</del><br>Ratify <b>TBD</b> |
| 2 | Jeanine DeCapite                    | SADD                     | Halloween Dance                                      | 10/27/16  |
| 3 | Frank Ippolito                      | Bible Club               | Bracelet, Necklace and Lanyard Sales                 | 11/01/16-11/30/16                                 |
| 4 | Jeanine DeCapite                    | SADD                     | Orange Crush Sales                                   | 11/07/16-11/11/16                                 |
| 5 | Dave Ritzel                         | Jr/Sr Choir              | Yankee Candle Sales                                  | 10/21/16-11/11/16                                 |
| 6 | Dave Ritzel                         | Jr/Sr Choir              | Pie Shoppe Sales                                     | 01/06/17-01/20/17                                 |

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

**ATHLETICS:**

1. Mr. Brady made a motion, seconded by Ms. Richards to approve Ms. Miranda Gard (12<sup>th</sup> Grade) to participate in the WPIAL Individual Gymnastics Qualifier during the Winter of 2016-2017 with Ms. Renee Scholze-Ruggeri as her volunteer private coach during these events (pending receipt of current clearances) as presented in (Exhibit F1).

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

2. Mr. Brady made a motion, seconded by Ms. Richards to approve the 2016-2017 Boys' Lacrosse Cooperative Sponsorship with Freeport Area School District as presented in (Exhibit F2).

Voice Vote – Motion Carried.

All Ayes.

Mr. Shea and Mrs. Yurjevich were absent.

**LEGISLATIVE ISSUES:**

1. Mr. Brady made a motion, seconded by Ms. Stull to approve the Amendment of the following policies for the School District Policy Manual:

|              |   |
|--------------|---|
| AMEND:       | Policy 004 – Membership                   |
| (Exhibit G1) | Policy 247 – Hazing and Initiations       |
|              | Policy 609 – Investment of District Funds |

Voice Vote – Motion Carried.  
 All Ayes.  
 Mr. Shea and Mrs. Yurjevich were absent.

**BOARD RELATED ISSUES:**

1. Mrs. Hamm made a motion, seconded by Mr. Brady to approve the Letter of Agreement between the Leechburg Area School District and Andrews & Price LLC Attorneys at Law for provision of School District Solicitor services as presented in (Exhibit H1).

Transition period during month of November with Attorney Cinpinski and Attorney Patricia Andrews will contact Attorney Robert Cinpinski and begin in December at Board Reorganization Meeting.

Voice Vote – Motion Carried.  
 All Ayes.  
 Mr. Shea and Mrs. Yurjevich were absent.

OLD BUSINESS: None

COMMUNICATIONS: None

OTHER: None

**REMARKS BY VISITORS ON ITEMS NOT INCLUDED ON THE AGENDA (OPEN FORUM):**  
 Visitors are welcome to make comments relating to topics not covered on the agenda, within reasonable limits of time, and under the rules pertaining to parliamentary procedure as provided in the district policy. Completed forms (white forms for non-agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

Ms. Patty Osborne  
 111 Fir Drive  
 Apollo PA 15613

Thanked the Board for permitting the Walk-In for Education activity and for providing donuts and beverages. Approximately 75 participants attended including students, parents and staff and Representative Joseph Petrarca also was in attendance.

Ms. Osborne provided an update on LEA Leading the Way Outreach Program, noted the upcoming College Preparation Night on October 26, 2016 at 6:00 PM being presented by Ms. Nix and Mrs. Jolynn Young to provide high school students career and post-secondary options with babysitting and snacks available which will be advertised through School Messenger, on District Website, in local newspaper and flyers will also be provided to students. Also noted the November 14, 2016 Guidance Office FAFSA Night with a parent workshop on enhancing study skills and the December 13, 2016 Technology Workshop Night for Parents on accessing Power School, demonstration of features, use of Google Classroom, elementary programs and remind software public forum. Also that evening Ms. Mondale's class will assist children in writing letters to Santa, trim a tree and card making for high rise residents. Ms. Smith mentioned Five Force and American Legion Ladies Auxiliary mailing boxes to overseas veterans that we may be able to include student's cards and will coordinate shipping. Programs designed to bring together the community and school involvement to benefit students.

ANNOUNCEMENT OF DATE, TIME AND PLACE OF THE FOLLOWING MEETINGS:

1. Recessed/Reconvened Meetings -
2. Committee Meetings -  
Public Work Session/Agenda Setting Meeting  
Wednesday, November 9, 2016 – 7:30 PM  
J. D. Orr Board Room/Parker D. Baker Building  
Executive Session – 6:30 PM  
Superintendent’s Office/Central Administration Office
3. Regular Board Meeting-  
Wednesday, November 16, 2016 - 7:30 PM  
J. D. Orr Board Room/Parker D. Baker Building  
Executive Session – 6:30 PM  
Superintendent’s Office/Central Administration Office

Reorganization Meeting will need to be scheduled in first week of December 2016 at the November 16, 2016 Regular Monthly Board Meeting.

ADJOURNED: On a motion by Mrs Hamm., seconded by Ms. Stull the October 19, 2016 Regular Monthly Board Meeting adjourned at 8:01 PM.

Respectfully submitted,



Patricia R. Camp  
Board Secretary