



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS
REGULAR MONTHLY BOARD MEETING MINUTES
WEDNESDAY, SEPTEMBER 21, 2016 – 7:30 PM - J. D. ORR BOARD ROOM**

CALL TO ORDER: The Regular Monthly Board Meeting of the Leechburg Area Board of School Directors was called to order at 7:45 PM in the J. D. Orr Board Room of the Parker D. Baker Building by Ms. Terri Smith, Board President.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

ROLL CALL: Mr. Neill Brady, Mrs. Megan Hamm, Mr. Joseph Michadick, Ms. Angelique Richards, Mr. Anthony Shea, Ms. Terri Smith, Ms. Jean Stull and Mrs. Kathryn Vargo.

Mrs. Yurjevich was absent.

Also present were: Mr. Matthew Kruluts, 7-12 Principal, Mr. William McNamee, PASBO Business Manager Consultant, Mr. Mark George, Director of Technology, Officer Roger Kaufman, School Police Officer, Mr. Robert Cinpinski, School District Solicitor, Ms. Patricia Camp, Board Secretary and Ms. Tiffany Nix, Superintendent.

MINUTES:

Regular Monthly Board Meeting Minutes ----- 08/17/16
Reconvened Regular Monthly Board Meeting Minutes ----- 08/20/16

Board President, Ms. Smith, requested comments, corrections and additions to the Minutes. Hearing none on a motion by Mr. Brady, seconded by Mr. Shea the Minutes were approved as presented.

Voice Vote – Motion Carried.
All Ayes.
Mrs. Yurjevich was absent.

EXECUTIVE SESSIONS:

Date:	Time:	
08/20/16	11:00 AM	FULL BOARD-Legal Issues Superintendent’s Office
09/14/16	6:00 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office
09/21/16	6:30 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office

SPECIAL BOARD MEETING/PUBLIC WORK SESSION/AGENDA SETTING/COMMITTEE MEETINGS:

Date:	Time:	
08/20/16	12:00 PM	Reconvened Regular Monthly Board Meeting J. D. Orr Board Room/Parker D. Baker Building
09/14/16	7:30 PM	Public Work Session/Agenda Setting Meeting J. D. Orr Board Room/Parker D. Baker Building

ADMINISTRATIVE REPORTS: October 6, 2016 Walk In For Public Education in conjunction with LEA to promote public education, inviting staff, students and community for donuts and coffee to support academic achievement.

REMARKS BY VISITORS: Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the president. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

There were no visitors wishing to address the Board at this time.

NEW BUSINESS:

PERSONNEL:

1. Mrs. Hamm made a motion, seconded by Mr. Brady to ratify the following persons as First Semester Mentor Teachers for the listed positions as presented in (Exhibit A1):

Name	Mentored Position
Michelle Ferretti	Secondary Mathematics
Michelle Ferretti	Secondary Mathematics
Amy Barley	Middle School-Junior High Mathematics Teacher

Voice Vote – Motion Carried.
All Ayes.
Mrs. Yurjevich was absent.

2. Mr. Brady made a motion, seconded by Mrs. Vargo to hire Mr. David Keibler to the position of K-6 Principal/Curriculum Directors/Federal Program Coordinator at a salary of \$101,000 pursuant to the Act 93 Agreement, pending receipt of all required paperwork.

Discussion ensued regarding several qualified candidates for position, bringing unique perspectives and backgrounds. Ms. Smith noted vote based on Mr. Keibler's knowledge and abilities with grants and he has served as Acting Principal at another school district prior to applying for this opening.

Voice Vote – Motion Carried.
All Ayes.
Mrs. Yurjevich was absent.

3. Mr. Brady made a motion, seconded by Mr. Michadick to approve the following Substitute position, subject to receipt of all required paperwork:

Name	Position
Jeannie Ray	Substitute Cafeteria Worker

Voice Vote – Motion Carried.
All Ayes.
Mrs. Yurjevich was absent.

4. Ms. Stull made a motion, seconded by Mr. Shea to approve the following Supplemental positions, subject to receipt of all required paperwork:

Name	Position
David Ritzel	Choral Director-MS/HS
Jeffrey Kerecz	Volunteer Golf Coach

Voice Vote – Motion Carried.

All Ayes.

Mrs. Yurjevich was absent.

FINANCE:

1. Mrs. Hamm made a motion, seconded by Ms. Richards to ratify the Center For Hearing & Deaf Services, Inc. for provision of Qualified Interpreter Services as rate costs, for the 2016-2017 school term as presented in (Exhibit B1).

Voice Vote – Motion Carried.

All Ayes.

Mrs. Yurjevich was absent.

2. Mr. Brady made a motion, seconded by Ms. Stull to approve the 2015 Audit Better Unemployment Compensation (BUCS) Comprehensive Program with the PSBA Insurance Trust for the period of July 1, 2015 – June 30, 2016 as presented in (Exhibit B2).

Discussion ensued regarding agreement for audit for the specified period of time in the motion.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Yurjevich was absent.

3. Ms. Stull made a motion, seconded by Ms. Richards to approve the purchase of two electric Convection Ovens for the Leechburg Cafeteria at a cost not to exceed \$15,116.32 as presented in (Exhibit B3).

Voice Vote – Motion Carried.

All Ayes.

Mrs. Yurjevich was absent.

4. Mrs. Hamm made a motion, seconded by Mr. Brady to approve RESOLUTION 2016-2017-02 for changes in Signature Cards on the Cafeteria Fund Account at First Commonwealth Bank to reflect new signatures as presented in (Exhibit B4).

Voice Vote – Motion Carried.

All Ayes.

Mrs. Yurjevich was absent.

5. Mr. Shea made a motion, seconded by Mr. Brady to acknowledge receipt of the following Financial Reports and to approve the expenditures specifically set forth therein:

Cash Receipts	- (Exhibit B5)
Tax Collectors' Report	- (Exhibit B6)
List of Bills	- (Exhibit B7)
Treasurer's Report	- (Exhibit B8)
Revenue Detail Report	- (Exhibit B9)
Monthly Expenditure Report	- (Exhibit B10)
ACCESS Report	- (Exhibit B11)

Voice Vote – Motion Carried.

All Ayes.

Mrs. Yurjevich was absent.

Mr. Brady made a motion, seconded by Ms. Richards to combine and approve the following Field Trip Requests, Overnight Excursion Requests, Use of Facilities Requests, Fund Raising Requests and Disposal of Equipment Request:

FIELD TRIP REQUESTS:

1. A motion is needed to approve the following Field Trip Requests as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Heath Shimer	3 rd , 4 th , 5 th & 6 th Grade Classes	Presidential Fitness Program, Veterans' Memorial Field, Leechburg, PA	3 rd -4 th 09/26/16 5 th -6 th 09/28/16
2	Amy Barley	Materials and Design Classes	Chain Reaction Contraption Contest Orientation, Carnegie Science Center, Pittsburgh, PA	09/23/16
3	Rob Reams	Taiko Ensemble	Taiko Performance, Leechburg Pumpkin Festival	10/01/16
4	Kris Kulick/Dan Stitt	Selected 8 th Grade Students	Fluid Power Challenge	09/29/16 and 11/17/16
5	Michelle Ferretti	Interact Club	Paint/Weed/Rake at Leechburg Pool and Leechburg Gilpin Park	October 2016
6	Scott Hooks/ Frank Komar/ Matt Barczykowski	American History I and Social Studies Classes	Fort Ligonier, Ligonier, PA	10/05/16
7	Amy Barley/ Patty Osborne	Junior/Senior Student Councils	D2 PASC Fall Leadership Conference, Seneca Valley School District	10/10/16
8	Amy Barley/ Patty Osborne	Caring Team	Caring Team Luncheon/Program, Warrendale, PA	10/11/16
9	Tricia Shank	Foreign Language Clubs	-“Don Quijote” Play, Pittsburgh, PA	11/16/16
10	Rob Reams	Band and Music Students	Musical Performance “Curious Case of the Dog in the Nighttime”, Pittsburgh, PA	01/06/17, 01/07/17 or 01/08/17
11	Stephanie Flick	Yearbook Staff	Yearbook Workshop, Wexford, PA	10/13/16

OVERNIGHT EXCURSION REQUESTS:

1. A motion is needed to approve the following Preliminary and Final Overnight Excursion Requests as presented in (Exhibit D1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATION	DATE(S)
1	Amy Barley-Preliminary and Final Requests	Student School Board Reps	PSBA Student Delegate Conference, Hershey, PA	10/12/16-10/14/16
2	Amy Barley and Patty Osborne-Preliminary and Final Requests	Student Council Members	PASC State Leadership Conference, Deer Lakes High School	11/10/16-11/12/16

USE OF FACILITIES REQUESTS:

1. A motion is needed to approve the following Use of Facilities Requests as presented in (Exhibit E1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Sonya Heasley	Leechburg Public Library	Pajama Storytime for Preschoolers, Library	09/21/16, 10/19/16 and 11/16/16
2	Sonya Heasley	Leechburg Public Library	Jack O'Lantern Paintings – Grades K-6, Library	10/29/16
3	Anne Brady	Samantha L. Smith Scholarship Foundation	3-on-3 Basketball Tournament, High School Gymnasium	11/26/16

FUND RAISING REQUESTS:

1. A motion is needed to approve the following Fund Raising Requests as presented in (Exhibit F1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE	DATE(S)
1	Tiffany Bigley/ Shayle Prorok	Junior Class	Hoagie Sales	September 2016
2	Shayle Prorok	Art Club	Candy Bar Sales	September 2016- December 2016
3	Michelle Ferretti	Interact Club	Shelter Box	Fall 2016
4	Rob Reams	Band	Fruit Sales	10/01/16-11/16/16
5	Tiffany Bigley/ Shayle Prorok	Junior Class	Cookies By The Pound Sales	10/10/16
6	Tiffany Bigley/ Shayle Prorok	Junior Class	Cinnamon Roll Sales	November 2016
7	Tiffany Bigley/ Shayle Prorok	Junior Class	Hoagie Sales	January 2017
8	Amy Barley/ Patty Osborne	Student Council	Powderpuff Football Game	09/26/16-11/22/16
9	Tricia Shank	Foreign Language Clubs	Club Clothing Sales	09/26/16-10/03/16
10	Tricia Shank	Foreign Language Clubs	Bake Sale at Halloweenburg	10/27/16
11	Anne Brady	Samantha L. Smith Scholarship Foundation	3-On-3 Basketball Tournament	11/26/16

DISPOSAL OF EQUIPMENT REQUESTS:

1. A motion is needed to approve the following Disposal of Equipment Request as presented in (Exhibit G1):

- Paula Moran – 14 Pieces of Unused/Outdated AV Equipment

Voice Vote – Motion Carried.
 All Ayes.
 Mrs. Yurjevich was absent.

STUDENT ISSUE:

1. Mrs. Hamm made a motion, seconded by Mr. Brady to ratify a Homebound Instruction Request beginning September 2, 2016, for a ~~duration to be determined.~~ **period of 16 weeks.**

BOARD RELATED ISSUES:

1. Mr. Brady made a motion, seconded Mrs. Vargo to approve two student delegates and one advisor to participate in the PSBA Student Delegate Program to be held in conjunction with the 2016 PASA-PSBA School Leadership Conference from October 13, 2016 through October 15, 2016. Lodging accommodations for students and advisor at the Red Lion Hotel Harrisburg, Hershey, PA. Registration fee of \$435 per student and \$535 per teacher/chaperone is all inclusive with lodging, materials, entertainment and meals (Exhibit I1).

Voice Vote – Motion Carried.
 All Ayes.
 Mrs. Yurjevich was absent.

2. Mrs. Vargo made a motion, seconded by Ms. Richards to approve the attendance of Mr. Neill Brady and any other interested Board Members to the 2016 PASA-PSBA School Leadership Conference in Hershey, Pennsylvania from October 13, 2016 through October 15, 2016 at an anticipated cost of \$1,225 per participant, according to Policy 004 (Exhibit I2).

Voice Vote – Motion Carried.
 All Ayes.
 Mrs. Yurjevich was absent.

3. Mrs. Hamm made a motion, seconded by Mr. Brady to approve the extension of the Leechburg Public Library Hours to include Saturday hours from 10:00 AM to 4:00 PM as presented in (Exhibit I3).

Voice Vote – Motion Carried.
 All Ayes.
 Mrs. Yurjevich was absent.

4. Mr. Brady made a motion, seconded by Mrs. Hamm to authorize the Board Secretary to electronically cast the ballots for the 2017 PSBA Officer Elections from the Slate of Candidates as presented in (Exhibit I4).

Voice Vote – Motion Carried.
 All Ayes.
 Mrs. Yurjevich was absent.

Ms. Madison Bigley, Student Council Board Representative Report: Clubs and organizations actively planning events for new school year, Student Council members attending many conferences and events. Ms. Bigley attending PSBA Student Delegate Program, attended last year, found it interesting and informative and looking forward to attending again. Friday Homecoming Parade and Game, parade begins at 6:00 PM and game at 7:00 PM.

OLD BUSINESS: None

COMMUNICATIONS: None

OTHER:

STUDENT ISSUE:

1. Mr. Shea made a motion, seconded by Mr. Brady to ratify a Homebound Instruction Request beginning September 19, 2016 through October 7, 2016.

Voice Vote – Motion Carried.
All Ayes.
Mrs. Yurjevich was absent.

ADDENDUM TO AGENDA:

PERSONNEL:

1. Ms. Stull made a motion, seconded by Mr. Shea to accept the resignation of Ms. Ashley Mondale from the position of **MS/HS** Newspaper Sponsor-MS/HS Split, effective immediately, as presented in (Exhibit AA1).

Voice Vote – Motion Carried.
All Ayes.
Mrs. Yurjevich was absent.

ADDENDUM TO AGENDA:

FINANCE:

1. Mrs. Vargo made a motion, seconded by Mr. Brady to approve the 2016-2017 Dual-Enrollment Course Agreement between Indiana University of Pennsylvania (IUP) and Leechburg Area School District as presented in (Exhibit AB1).

Voice Vote – Motion Carried.
All Ayes.
Mrs. Yurjevich was absent.

ADDENDUM TO AGENDA:

FINANCE:

2. Mr. Brady made a motion, seconded by Mrs. Vargo to approve the Armstrong School District 2016-2017 Special Education Agreement for Lenape Technical School Learning Support Services as presented in (Exhibit AB2).

Part-Time Learning Support services provided in District and Agreement in event of change.

Voice Vote – Motion Carried.
All Ayes.
Mrs. Yurjevich was absent.

FIELD TRIP REQUEST:

1. Mrs. Hamm made a motion, seconded by Mrs. Vargo to approve the following Field Trip Request as presented in (Exhibit AC1).

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Kelly Sadler	Interested 9 th Grade Students	Lenape Technical School Tour, Ford City, PA	10/17/16

Voice Vote – Motion Carried.
All Ayes.
Mrs. Yurjevich was absent.

REMARKS BY VISITORS ON ITEMS NOT INCLUDED ON THE AGENDA (OPEN FORUM): Visitors are welcome to make comments relating to topics not covered on the agenda, within reasonable limits of time, and under the rules pertaining to parliamentary procedure as provided in the district policy. Completed forms (white forms for non-agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

Joe Visnovsky RE: Taxes of West Leechburg
775 7th Street
West Leechburg, PA 15656

Discussed West Leechburg taxes increases over the past years and no increase or less of increase in Leechburg and Gilpin. Ms. Nix spoke with Representative Joseph Petrarca this evening and reiterated that the cross-county taxes are determined by the State Tax Equalization Board (STEB) formula provided to the District by the State.

William Pierce RE: Taxes
R. D. #4
West Leechburg, PA 15656

Wished to discuss the same issue and had no further questions or comments.

ANNOUNCEMENT OF DATE, TIME AND PLACE OF THE FOLLOWING MEETINGS:

1. Recessed/Reconvened Meetings -
2. Committee Meetings –
 - Public Work Session/Agenda Setting Meeting
 - Wednesday, October 12, 2016 – 7:30 PM
 - J. D. Orr Board Room/Parker D. Baker Building
 - Executive Session – 6:30 PM - Superintendent's Office/Central Administration Office
3. Regular Monthly Board Meeting
 - Wednesday, October 19, 2016 - 7:30 PM
 - J. D. Orr Board Room/Parker D. Baker Building
 - Executive Session – 6:30 PM - Superintendent's Office/Central Administration Office

Ms. Smith announced an Executive Session scheduled for Wednesday, September 28, 2016, to begin at 6:30 PM to discuss personnel in Superintendent's Office.

ADJOURNED: On a motion by Mr. Shea, seconded by Mr. Brady the September 21, 2016 Regular Monthly Board Meeting adjourned at 8:10 PM.

Respectfully submitted,



Patricia R. Camp
Board Secretary