



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS  
REGULAR MONTHLY BOARD MEETING MINUTES  
WEDNESDAY, NOVEMBER 28, 2018 - 7:30 PM  
LEECHBURG HIGH SCHOOL LIBRARY**

**CALL TO ORDER:** The November 28, 2018 Regular Monthly Board Meeting of the Leechburg Area Board of School Directors was called to order at 7:30 PM in the J. D. Orr Board Room of the Leechburg High School Library by Mr. Neill Brady, Board President.

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

**ROLL CALL:** Mrs. Gina Bruno, Mr. Neill Brady, Mrs. Melanie Knight, Mrs. Danielle Lovelace, Mr. Darius Lovelace, Mr. Joseph Michadick, Mr. Anthony Shea and Ms. Candi Stewart.

Mrs. Roxanne Thompson was absent.

Also present were: Mr. Bradley Walker, Business Manager/Human Resources Director; Attorney Patricia Andrews, School District Solicitor and Ms. Tiffany Nix, Superintendent.

**MINUTES:**

Public Work Session/Agenda Setting Meeting Minutes -----	10/10/18
Regular Monthly Board Meeting Minutes -----	10/24/18

Board President, Mr. Brady, requested comments, corrections and additions to the Minutes. Hearing none on a motion by Mr. , seconded by Mr. the Minutes were approved as presented.

**EXECUTIVE SESSIONS:**

Date: Time:	
11/14/18 7:00 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent's Office
11/28/18 7:15 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent's Office

**SPECIAL BOARD MEETING/PUBLIC WORK SESSION/AGENDA SETTING/COMMITTEE MEETINGS**

Date: Time:	
11/14/18 7:30 PM	Public Work Session/Agenda Setting meeting Leechburg High School Library
11/20/18 5:30 PM	Special Board Meeting Leechburg High School Library

**ADMINISTRATIVE REPORTS:** Soccer team update and paperwork.

**BOARD COMMITTEE REPORTS:**

- A. Student Representatives Report –Mr. Andrew Pallus and Ms. Brenna Callahan-Reindeer Games, basketball, Anything Goes and Student Council Survey.
- B. ARIN Intermediate Unit Report – Ms. Candi Stewart

- C. Lenape Monthly Report –Mr. Anthony Shea and Mr. Darius Lovelace
- D. Armstrong County Tax Collection Committee Report – Mr. Neill Brady
- E. PSBA Member Liaison Report – Mrs. Melanie Knight

REMARKS BY VISITORS: Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the president. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

There were no visitors wishing to address the Board at this time.

X. NEW BUSINESS:

A. PERSONNEL:

1. Mr. Shea made a motion, seconded by Mr. Michadick to approve the Family Medical Leave Act request from Employee #714 beginning approximately March 13, 2019.

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Thompson was absent.

2. Ms. Stewart made a motion, seconded by Mrs. Knight to approve the Family Medical Leave Act request from Employee #738 beginning approximately May 15, 2019.

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Thompson was absent.

3. Mrs. Knight made a motion, seconded by Ms. Stewart to approve the following Supplemental position, subject to receipt of all required clearances:

Name	Position
Debra Young	Softball Varsity Head Coach

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Thompson was absent.

B. FINANCE:

1. Mr. Shea made a motion, seconded by Ms. Stewart to approve the following K-12 Educational Complex Renovation Change Orders provided by AXIS Architecture as presented in (Exhibit B1).

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Thompson was absent.

2. Mr. Michadick made a motion, seconded by Mrs. Knight to acknowledge receipt of the following Financial Reports and to approve the expenditures specifically set forth therein:

- Cash Receipts - (Exhibit B2)
- Tax Collectors' Report - (Exhibit B3)
- List of Bills - (Exhibit B4)
- Treasurer's Report - (Exhibit B5)
- Revenue Detail Report - (Exhibit B6)
- Monthly Expenditure Report - (Exhibit B7)
- Budgetary Transfers Report - (Exhibit B8)
- ACCESS Report - (Exhibit B9)
- Construction Account Update Report - (Exhibit B10)

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Thompson was absent.

**C. USE OF FACILITIES REQUESTS:**

1. Ms. Stewart made a motion, seconded by Mr. Michadick to approve the following Use of Facilities Requests subject to location availability as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Tabitha Carpenzano	Leechburg Little League	Registration/Sign-Up, Cafeteria	02/05/19, 02/07/19 and 02/13/19
2	Tabitha Carpenzano	Leechburg Little League	Practice, High School Gymnasium	02/16/19, 02/23/19, 03/02/19, 03/09/19, 03/16/19, 03/23/19, 03/30/19, 04/06/19, 04/13/19 and 04/20/19
3	Tabitha Carpenzano	Leechburg Little League	Practice/Games, West Leechburg Baseball Field	March-June 2019

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Thompson was absent.

**D. LEGISLATIVE ISSUES:**

1. Mrs. Knight made a motion, seconded by Mr. Michadick to approve the Second Reading of the following policies for the School District Policy Manual:

<b>SECOND READING:</b> (Exhibit D1)	Policy 150 – Comparability of Services Policy 209.2 – Diabetes Management
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Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Thompson was absent.

**XI. OLD BUSINESS: None**

XII. COMMUNICATIONS: None

XIII. OTHER:

A. ATHLETICS:

1. Mr. Lovelace made a motion, seconded by Mrs. Lovelace to approve a Co-Op Boys' Soccer Agreement with Apollo-Ridge School District and authorizes the Superintendent to execute this Agreement on behalf of the District as presented in (Exhibit O1).

Voice Vote – Motion Carried.

All Ayes.

Mrs. Thompson was absent.

XIV. REMARKS BY VISITORS ON ITEMS NOT INCLUDED ON THE AGENDA (OPEN FORUM): Visitors are welcome to make comments relating to topics not covered on the agenda, within reasonable limits of time, and under the rules pertaining to parliamentary procedure as provided in the district policy. Completed forms (white forms for non-agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

XV. ANNOUNCEMENT OF DATE, TIME AND PLACE OF THE FOLLOWING MEETINGS:

1. Recessed/Reconvened Meetings
2. Committee Meetings
3. School Board Reorganization Meeting  
Wednesday, December 5, 2018 - 7:30 PM  
Leechburg High School ~~Auditorium~~ Library

ADJOURNED: On a motion by Mr. Shea, seconded by Mrs. Knight the November 28, 2018 Regular Monthly Board Meeting adjourned at 7:51 PM.

Respectfully submitted,

Tiffany L. Nix  
Temporary Board Secretary