



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS
REGULAR MONTHLY BOARD MEETING MINUTES
WEDNESDAY, AUGUST 22, 2018 – 7:30 PM
LEECHBURG HIGH SCHOOL AUDITORIUM**

CALL TO ORDER: The August 22, 2018 Regular Monthly Board Meeting of the Leechburg Area Board of School Directors was called to order at 7:37 PM in the J. D. Orr Board Room of the Parker D. Baker Building by Mr. Neill Brady, Board President.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

ROLL CALL: Mr. Neill Brady, Mrs. Danielle Lovelace, Mr. Darius Lovelace, Mr. Joseph Michadick, Mr. Anthony Shea and Ms. Candi Stewart.

Mrs. Melanie Knight, Ms. Terri Smith (vacation) and Mrs. Helen Yurjevich were absent.

Also present were: Mr. David Keibler, K-5 Principal/Curriculum Director/Federal Programs Coordinator; Mr. Douglas Rodgers, 7-12 Principal/Secondary Curriculum Coordinator; Mr. Bradley Walker, Business Manager/Human Resources Director; Attorney Patricia Andrews, School District Solicitor; Ms. Patricia Tarr, Board Secretary and Ms. Tiffany Nix, Superintendent.

MINUTES:

Special Board Meeting Minutes -----	06/04/18
Public Work Session/Agenda Setting Meeting Minutes -----	06/13/18
Regular Monthly Board Meeting Minutes -----	06/27/18

Board President, Mr. Brady, requested comments, corrections and additions to the Minutes. Hearing none on a motion by Ms. Stewart, seconded by Mr. Michadick the Minutes were approved as presented.

EXECUTIVE SESSIONS:

Date:	Time:	
08/08/18	6:15 PM	FULL BOARD-Personnel Issues Superintendent’s Office
08/22/18	6:45 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office

PUBLIC WORK SESSION/AGENDA SETTING MEETINGS:

Date:	Time:	
08/08/18	7:30 PM	Public Work Session/Agenda Setting Meeting Leechburg High School Auditorium

BOARD COMMITTEE REPORTS:

- A. Student Representatives Report –Mr. Andrew Pallus – Mr. Pallus reported on 6th grade orientation and first golf match held this evening-awaiting results.
- B. ARIN Intermediate Unit Report – Ms. Candi Stewart – Meeting last Tuesday, unable to attend due to medical reasons.
- C. Lenape Monthly Report –Mr. Anthony Shea and Mr. Darius Lovelace-Meeting August 16, 2018. Mr. Wesley Kutchka began as Director replacing Ms. Karen Brock. Also, first student day. Discussed curriculum, textbooks, equipment and personnel.

- D. Armstrong County Tax Collection Committee Report – Mr. Neill Brady – No meeting last month, meeting twice a year and next meeting scheduled in Fall 2018.
- E. PSBA Member Liaison Report – Ms. Terri Smith – Ms. Smith was absent.

ADMINISTRATIVE REPORTS:

Ms. Nix read thank you note received from Summer Heasley, last year's senior Student Board Representative, thanking Board for Slippery Rock Gift Card. Ms. Nix attended Rotary meeting last evening, District receiving \$1,000 Rotary grant for Virtual Reality Goggles for Pre-K-12 grade use. Rotary has requested presentation of goggles being used in classroom. She confirmed again that school will be starting on time on August 29, 2018. Electrical audit completed today and approved, air conditioning units being installed today through Friday and District will be using Leechburg Volunteer Fire Department truck room to conduct Friday's first Teacher Inservice.

Mr. Rodgers thanked everyone for their hard work during renovations from contractors, companies and maintenance staff. Wished Mr. Kris Kulick, Mr. Rob Reams and Ms. Jessica Ferragonio the very best as they move on to the next chapters of their lives. Interviews for the K-12 Health & Physical Education Teacher went well. The 6th Grade Orientation held this evening went very well and all but four 6th graders parents/guardians attended. Thanked Kiski Valley YMCA for use of their facilities for athletic teams during renovations, they have been very helpful and accommodating. Looking forward to the first student day of school.

Ms. Nix appreciated everyone flexibility during renovations this summer.

Mr. Keibler reported on professional development activities that began two weeks ago and will continue throughout year. Student assessments planned in second week of new school year, curriculum mapping and researched-based curriculum being utilized, reviewing success rates of current curriculum and will be offered K-3-third year of program. K-1 teachers working with Freeport teachers on Tier one and two interventions for identified students through DIEBLES. Dr. Laura Wilson presented Assessment To Instruction Professional Development on Classroom Management, weekly ELA and Math teacher meetings planned for Tuesdays and Wednesdays from 8:00-8:30 AM beginning week two of school year and expectation meetings planned with every student. Award system in place for positive behaviors with prizes weekly tied into curriculum. Opening elementary doors at 8:30 AM opposed to 8:00 AM with Grab-N-Go breakfast in classrooms for grades 3-5. K-2 breakfasts served in cafeteria. CEP free lunch program will be provided for all elementary students. Principals will provide standardized test results report to Board at September Public Work Session Meeting.

REMARKS BY VISITORS: Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the president. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

There were no visitors wishing to address the Board at this time.

NEW BUSINESS:

A. PERSONNEL:

1. Ms. Stewart made a motion, seconded by Mr. Shea to accept the resignation of Mr. Robert Reams from the position of 4-12 Instrumental Music Teacher and Supplemental Band Director and Stage Manager positions effective August 14, 2018, subject to the sixty (60) day Section 1121 notification period of the Pennsylvania School Code before resignation is effective.

Resignation accepted with regret.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

- 2. Mr. Shea made a motion, seconded by Ms. Stewart to approve the following individuals as Substitutes for the 2018-2019 school term:

Name	Position
Jessica Trudgen	Cafeteria Substitute
Jill Lebetz	Cafeteria Substitute
Jeremiah Mendez	Custodial Substitute

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

- 3. Mrs. Lovelace made a motion, seconded by Mr. Michadick to accept the resignation of Mr. Cody Wolfe from the position of Football-Junior High Coach effective August 14, 2018.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

- 4. Mr. Michadick made a motion, seconded by Ms. Stewart to hire Ms. Dona “Lizzy” Buckholt to the position of K-12 Health & Physical Education Teacher at Step I Bachelors of the Leechburg Education Association Collective Bargaining Agreement, pending receipt of all required paperwork.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

- 5. Ms. Stewart made a motion, seconded by Mr. Michadick to appoint Mr. Douglas Rodgers as the School Safety and Security Coordinator.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

B. FINANCE:

- 1. Mrs. Lovelace made a motion, seconded by Mr. Shea to approve the following K-12 Educational Complex Renovation Change Orders provided by AXIS Architecture as presented in (Exhibit B1).

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

2. Mrs. Lovelace made a motion, seconded by Ms. Stewart to acknowledge receipt of the following Financial Reports and to approve the expenditures specifically set forth therein:

Cash Receipts	-	(Exhibit B2)
Tax Collectors' Report	-	(Exhibit B3)
List of Bills	-	(Exhibit B4)
Treasurer's Report	-	(Exhibit B5)
Revenue Detail Report	-	(Exhibit B6)
Monthly Expenditure Report	-	(Exhibit B7)
ACCESS Report	-	(Exhibit B8)
Construction Account Update Report	-	(Exhibit B9)

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

C. FIELD TRIP REQUESTS:

1. Ms. Stewart made a motion, seconded by Mr. Michadick to approve the following Field Trip Request as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Scott Hooks	9 th Grade American History I	Fort Ligonier, Ligonier, PA	10/03/18

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

D. BOARD RELATED ISSUES:

1. Mr. Shea made a motion, seconded by Ms. Stewart to authorize the Board Secretary to electronically cast the ballots for the 2019 PSBA Officer Elections from the Slate of Candidates as presented in (Exhibit D1).

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

Mrs. Lovelace made a motion, seconded by Mr. Michadick to approve the 2019 PSBA Slate of Candidates as presented in Exhibit D1.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

2. Mrs. Lovelace made a motion, seconded by Ms. Stewart to approve RESOLUTION 2018-2019-01 to Amend PIAA Classifications to Level the Competitive Arena as presented in (Exhibit D2).

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

OLD BUSINESS: None

COMMUNICATIONS: None

OTHER:

FINANCE:

1. Ms. Stewart made a motion, seconded by Mr. Shea to approve the Letter of Engagement with Mark C. Turnley, Certified Public Accountant, for provision of financial statement auditing services for the year ended June 30, 2018 as presented in (Exhibit O1).

Mr. Walker reported hourly rate and set fees remain same as last year.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent.

2. Mr. Michadick made a motion, seconded by Ms. Stewart to approve the Source4Teachers Substitute Aides and Clerical Rates Addendum, effective August 13, 2018 as presented in (Exhibit O2).

Voice Vote – Motion Carried.

All Ayes.

Mrs. Knight, Ms. Smith and Mrs. Yurjevich were absent,

REMARKS BY VISITORS ON ITEMS NOT INCLUDED ON THE AGENDA (OPEN FORUM): Visitors are welcome to make comments relating to topics not covered on the agenda, within reasonable limits of time, and under the rules pertaining to parliamentary procedure as provided in the district policy. Completed forms (white forms for non-agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

There were no visitors wishing to address the Board at this time.

ANNOUNCEMENT OF DATE, TIME AND PLACE OF THE FOLLOWING MEETINGS:

1. Recessed/Reconvened Meetings –
2. Committee Meetings –
Public Work Session/Agenda Setting Meeting
 Wednesday, September 12, 2018– 7:30 PM
 Leechburg High School Auditorium
 Executive Session – 6:30 PM
 Superintendent’s Office/Central Administration Office
3. Board Meetings -
Regular Board Meeting-
 Wednesday, September 26, 2018 - 7:30 PM
 Leechburg High School Auditorium
 Executive Session – 6:30 PM
 Superintendent’s Office/Central Administration Office

ADJOURNED: On a motion by Mrs. Lovelace, seconded by Ms. Stewart the August 22, 2018 Regular Monthly Board Meeting adjourned at 8:02 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia Tarr".

Patricia Tarr
Board Secretary