



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS  
REGULAR MONTHLY BOARD MEETING MINUTES  
WEDNESDAY, JANUARY 23, 2019 - 7:30 PM  
LEECHBURG HIGH SCHOOL LIBRARY**

**JANUARY – SCHOOL BOARD RECOGNITION MONTH**

**CALL TO ORDER:** The January 23, 2019 Regular Monthly Board Meeting of the Leechburg Area Board of School Directors was called to order at 7:37 PM in the Leechburg High School Library by Mr. Neill Brady, Board President.

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

**ROLL CALL:** Mr. Neill Brady, Mrs. Gina Bruno, Mrs. Melanie Knight, Mr. Darius Lovelace, Mr. Anthony Shea, Ms. Candi Stewart and Mrs. Roxanne Thompson.

Mrs. Danielle Lovelace and Mr. Joseph Michadick were absent.

Also present were: Mr. Bradley Walker, Business Manager/Human Resources Director; Attorney Russ Lucas, School District Solicitor; Ms. Patricia Tarr, Board Secretary, and Ms. Tiffany Nix, Superintendent.

**MINUTES:**

Public Work Session/Agenda Setting Meeting Minutes -----	11/14/18
Special Board Meeting Minutes -----	11/20/18
Regular Monthly Board Meeting Minutes -----	11/28/18
Board Reorganization Meeting Minutes -----	12/05/18

Board President, Mr. Brady, requested comments, corrections and additions to the Minutes. Hearing none on a motion by Ms. Stewart, seconded by Mrs. Knight the Minutes were approved as presented.

**EXECUTIVE SESSIONS:**

Date:	Time:	
12/05/18	6:30 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office
01/09/19	6:30 PM	FULL BOARD-Personnel Issues/Legal Issues/Student Issues Superintendent’s Office
01/23/19	6:45 PM	FULL BOARD-Personnel Issues/Legal Issues/Student Issues Superintendent’s Office

**PUBLIC WORK SESSION/AGENDA SETTING MEETINGS:**

Date:	Time:	
01/09/19	7:30 PM	Public Work Session/Agenda Setting Meeting Leechburg High School Library

#### BOARD COMMITTEE REPORTS:

- A. Student Representatives Report –Mr. Andrew Pallus and Ms. Brenna Callahan-Band competing in Region Band today through Friday, District Choir at Armstrong High School Wednesday, Friday Hometown High Q competition to air Wednesday, March 15-17, 2019 High School Musical production, Snowflake and Snowball dances upcoming, “Hi How Are You Day” upcoming and Mr. Rodgers presented the new Safe2Say program to 6-12 graders in auditorium and discussed Safe2Say program and reporting.
- B. ARIN Intermediate Unit Report – Ms. Candi Stewart-Meeting next Tuesday, Mr. James Wagner, Executive Director, will attend February 13, 2019 Public Work Session Meeting to discuss ARIN and services offered.
- C. Lenape Monthly Report –Mr. Anthony Shea and Mr. Darius Lovelace-Change in Certified Nursing Assistant program to Certified Care, 2019-2020 Lenape calendar shared, Penn United donated refurbished grinder at no cost, Local Advisory Meeting upcoming, advertising budget in March, JOC meetings now in library, advertising bids for painting booth installed in 1985 with three Joint Operating Committee members (two Leechburg and one Armstrong) voting against it.
- D. Armstrong County Tax Collection Committee Report – Mr. Neill Brady-Meeting scheduled this Thursday may be cancelled due to anticipated weather. Next meeting in October 2019. Berkheimer real estate tax services for school have done excellent job with little or no complaints and representatives available to discuss concerns.
- E. PSBA Member Liaison Report – Mrs. Melanie Knight-Reported on upcoming April 29, 2019 Capital Event in Harrisburg to discuss issues facing lawmakers. Senator Brown reintroducing PlanCon legislation to renew and Governor Wolfe’s minimal increases to Basic and Special Education funding.

#### ADMINISTRATIVE REPORTS:

Equity Summit-Ms. Nix reported that she will not be in attendance at the February 13, 2019 Public Work Session to attend Equity Summit to discuss options to increase funding for smaller schools. ARIN and LERTA discussion will be added to the February 13, 2019 Public Work Session Agenda and Local Auditor will be at that meeting, as well.

Tenure Acknowledgement: Ms. Jennifer Turner- Ms. Turner, teacher, has received six consecutive satisfactory evaluations to achieve tenure.

Officer Lee Shumaker-Toys for Alle-Kiski Kids- Allegheny Township Director of Public Safety, first year 800 toys donated, 3-4 years worked with Marines in local area, 6-7 years new operator of drive, funded by Toys For Tots and distributed in New Ken. Alle-Kiski Kids Drive developed, last year District came on board with assistance of Ms. Nix and Ms. Bigley to support Leechburg and Kiski families, 114 kids assisted through program, 31 from Leechburg, participation through Kiski, Washington Township and Leechburg Fire Departments and included \$600 school donation, each child received 8-10 toys including “Kindles”, doll houses, radio controlled cars-very nice toys distributed. Commended District, staff and teachers for their hard work and look forward to doing it again this year. Board commended Officer Shumaker for running program for the children. Tweaking system with help of Boy Scouts and students earning community service hours. Invited Board to Allegheny Township after December 15<sup>th</sup> next year to see donations available.

Lenape Presentation-Mr. Wesley Kutchka presented programs available at Lenape, new director replacing retiring Mrs. Brock, ensuring student success and thanked Ms. Nix for working with Lenape to provide best opportunities for students. Safe2Say program being implemented at Lenape, as well. Appreciates communication with District. PA Future Ready scores reviewed, Leechburg Lenape

students' performance reviewed, 12 advanced or proficient and 7 advanced, 90% proficient or competent, articulation of college credits, over 55% of students went on to post-secondary education, industry certifications. Student, Samantha Smith, presented cosmetology path and plans to attend Westmoreland County College to pursue nurse practitioner courses and noted, part of the Lenape Occupational Advisory Committee. Evan Knepshield, student, presented his path in precision machining and employment opportunities following graduation, currently working half days at Penn United and already received three job offers, seven certificates achieved at Lenape. Apprenticeship programs reviewed at Penn United. Mr. Kutchka invited Board to tour Lenape at any time.

Ms Nix noted coop wrestling proposal declined by Apollo-Ridge School District, Armstrong School District agreed to 7-12 grade coop wrestling program to include junior high students. Parents/Guardians provide transportation, uniforms will be added to budget and contact parent presenting proposal at recent meeting.

**REMARKS BY VISITORS:** Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the President. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the President in recognizing each speaker.

There were no visitors wishing to address the Board at this time.

**NEW BUSINESS:**

**A. PERSONNEL:**

- Mrs. Knight made a motion, seconded by Mr. Shea to approve the following Supplemental positions for the 2018-2019 school term pending receipt of all required paperwork:

Name	Position
Sarah (Pastva) Coleman	Volleyball - Jr. High Assistant; 7th & 8th (as needed)
Mark Jones	Track - Assistant
Carleen Rich	Track - Assistant
Dona Buckholt	Track - Assistant
Mike Cominos	Track - Assistant - Volunteer
Cody Rainey	Track - Assistant - Volunteer
Taylor Oberdorf	Baseball - Varsity Assistant Coach
Kaysie Wasylink	Softball - Volunteer Assistant Coach

Voice Vote – Motion Carried.

All Ayes.

Mrs. Lovelace and Mr. Michadick were absent.

**B. FINANCE:**

- Ms. Stewart made a motion, seconded by Mrs. Knight to approve **RESOLUTION 2018-2019-02** authorizing Leechburg Area School District's participation in the 2019-2020 ARIN IU #28 Cooperative Purchasing Program as presented in (Exhibit B1).

Reviewed annual renewal of consortium to provide copier paper and general supplies at a lower cost.

Voice Vote - Motion Carried.

All Ayes.

Mrs. Lovelace and Mr. Michadick were absent.

2. Mr. Lovelace made a motion, seconded by Ms. Stewart to approve **RESOLUTION 2018-2019-03** relating to the Accelerated Budget Opt-Out Resolution Certifying Tax Rate Within Inflation Index (& No Need to Comply with Act 1 Accelerated Budget Procedures) for the 2019-2020 School Year as presented in (Exhibit B2).

Noted final budget will not exceed Act 1 Index.

Voice Vote - Motion Carried.

All Ayes.

Mrs. Lovelace and Mr. Michadick were absent.

3. Mrs. Knight made a motion, seconded by Mr. Shea to approve Whitmoyer Auto Group as the lowest responsible bidder for the purchase of a Districtwide Passenger Van at a cost not to exceed \$27,925 as presented in (Exhibit B3).

Confirmed Request For Proposals sent to Co-Star bidders.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Lovelace and Mr. Michadick were absent.

4. Mr. Lovelace made a motion, seconded by Mrs. Knight to approve the purchase of Auditorium Lighting at a cost not to exceed \$9,509.15 as presented in (Exhibit B4).

Confirmed cost savings to District and all parties in school utilizing auditorium have been contacted for input.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Lovelace and Mr. Michadick were absent.

5. Ms. Stewart made a motion, seconded by Mr. Lovelace to approve the three-year Western Pennsylvania Natural Gas Consortium Agreement for provision of natural gas effective September 1, 2019, as presented in (Exhibit B5).

Length of time questioned and State update in 2022 will be reviewed.

Voice Vote – Motion Carried.

All Ayes.

Mrs. Lovelace and Mr. Michadick were absent.

6. Mr. Shea made a motion, seconded by Mr. Lovelace to acknowledge receipt of the following November and December 2018 Financial Reports and to approve the expenditures specifically set forth therein:

Cash Receipts	-	(Exhibit B6)
Tax Collectors' Report	-	(Exhibit B7)
List of Bills	-	(Exhibit B8)
Treasurer's Report	-	(Exhibit B9)
Quarterly Scholarship Account Summary	-	(Exhibit B10)
Revenue Detail Report	-	(Exhibit B11)
Monthly Expenditure Report	-	(Exhibit B12)
Quarterly Student Activity Fund Report	-	(Exhibit B13)
ACCESS Report	-	(Exhibit B14)
Budgetary Transfers Report	-	(Exhibit B15)
Construction Account Update Report	-	(Exhibit B16)

Multiple ACCESS Reports available and provided to Board previously for review, following Administrative discussions will include in final budget presentation.

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Lovelace and Mr. Michadick were absent.

**C. FIELD TRIP REQUESTS:**

1. Mr. Lovelace made a motion, seconded by Mrs. Knight to approve the following Field Trip Requests, subject to funding availability, as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Logan Orange	High School Choir	District Choir Festival, Armstrong High School, Kittanning, PA	02/07/19-02/09/19
2	Brandi Oliver	2-6 Grade Gifted Students	Wild Investigations at Pittsburgh Zoo, Pittsburgh, PA	02/07/19

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Lovelace and Mr. Michadick were absent.

**D. LEGISLATIVE ISSUES:**

1. Mr. Shea made a motion, seconded by Mrs. Knight to Amend the following policies for the School District Policy Manual:

<p>AMEND:                  (Exhibit D1)</p>	<p>Policy 103-Nondiscrimination in School and Classroom Practices                  Policy 103.1-Nondiscrimination – Qualified Students with Disabilities                  Policy 104-Nondiscrimination in Employment Practices                  Policy 222-Tobacco/Nicotine                  Policy 247-Hazing                  Policy 249-Bullying/Cyberbullying                  Policy 323-Tobacco/Nicotine                  Policy 707-Use of School Facilities                  Policy 904-Public Attendance at School Events</p>
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Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Lovelace and Mr. Michadick were absent.

E. CURRICULUM:

1. Mr. Lovelace made a motion, seconded by Ms. Stewart to approve the 2019-2020 School District Calendar as presented in (Exhibit E1).

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Lovelace and Mr. Michadick were absent.

F. BOARD RELATED ISSUES:

1. Mr. Shea made a motion, seconded by Mr. Lovelace to approve the Special Education Agreement Settlement for Student #2021024.

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Lovelace and Mr. Michadick were absent.

2. Mrs. Bruno made a motion, seconded by Mrs. Knight to approve the use of March 22, 2019 as a Student/Teacher Instructional Make-Up Day to cover the school cancellation of January 16, 2019.

Voice Vote – Motion Carried.  
 All Ayes.  
 Mrs. Lovelace and Mr. Michadick were absent.

XI. OLD BUSINESS: None

XII. COMMUNICATIONS: None

XIII. OTHER:

1. Ms. Stewart made a motion, seconded by Mr. Lovelace to approve the 2019-2020 Cooperative Wrestling Program with Armstrong School District.

Board thanked Armstrong School District for working with District on coop wrestling program and noted attempted wrestling coop proposals in the past were unsuccessful.

XIV. REMARKS BY VISITORS ON ITEMS NOT INCLUDED ON THE AGENDA (OPEN FORUM): Visitors are welcome to make comments relating to topics not covered on the agenda, within reasonable limits of time, and under the rules pertaining to parliamentary procedure as provided in the district policy. Completed forms (white forms for non-agenda items) will be collected for district records and will be used by the President in recognizing each speaker.

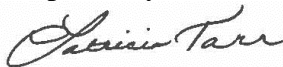
There were no visitors wishing to address the Board at this time.

XV. ANNOUNCEMENT OF DATE, TIME AND PLACE OF THE FOLLOWING MEETINGS:

1. Recessed/Reconvened Meetings –
2. Committee Meetings –  
Public Work Session/Agenda Setting Meeting  
Wednesday, February 13, 2019– 7:30 PM  
Leechburg High School Library  
Executive Session – 6:30 PM  
Superintendent’s Office/Central Administration Office
3. Regular Board Meeting-  
Wednesday, February 27, 2019 - 7:30 PM  
Leechburg High School Library  
Executive Session – 6:30 PM  
Superintendent’s Office/Central Administration Office

ADJOURNED: On a motion by Mr. Shea, seconded by Ms. Stewart the January 23, 2019 Regular Monthly Board Meeting adjourned at 8:15 PM.

Respectfully submitted,



Patricia Tarr  
Board Secretary