



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS  
REGULAR MONTHLY BOARD MEETING MINUTES  
WEDNESDAY, OCTOBER 24, 2018 - 7:30 PM  
LEECHBURG HIGH SCHOOL AUDITORIUM**

**CALL TO ORDER:** The October 24, 2018 Regular Monthly Board Meeting of the Leechburg Area Board of School Directors was called to order at 7:40PM in the J. D. Orr Board Room of the Leechburg High School Auditorium by Mr. Neill Brady, Board President.

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

**ROLL CALL:** Mr. Neill Brady, Mrs. Melanie Knight, Mrs. Danielle Lovelace, Mr. Darius Lovelace, Mr. Joseph Michadick and Mr. Anthony Shea.

Ms. Candi Stewart and Mrs. Helen Yurjevich were absent.

Also present were: Mr. Bradley Walker, Business Manager/Human Resources Director; Attorney Russell Lucas, School District Solicitor; Ms. Patricia Tarr, Board Secretary and Ms. Tiffany Nix, Superintendent.

**MINUTES:**

Public Work Session/Agenda Setting Meeting Minutes -----	09/12/18
Regular Monthly Board Meeting Minutes -----	09/26/18

Board President, Mr. Brady, requested comments, corrections and additions to the Minutes. Hearing none on a motion by Mr. Shea, seconded by Mr. Michadick the Minutes were approved as presented.

**EXECUTIVE SESSIONS:**

Date:	Time:	
10/10/18	6:45 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent's Office
10/24/18	6:30 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent's Office

**PUBLIC WORK SESSION/AGENDA SETTING MEETINGS:**

Date:	Time:	
10/10/18	7:30 PM	Public Work Session/Agenda Setting Meeting Leechburg High School Auditorium

**BOARD COMMITTEE REPORTS:**

Student Representatives Report –Mr. Andrew Pallus and Ms. Brenna Callahan – Reported on Talent Show, November 2<sup>nd</sup> Powder Puff Game beginning 5:00 PM at Veterans’ Memorial Field, Volleyball team had a successful season, unfortunately lost in playoffs, 9<sup>th</sup> in WPIAL, Grades 3<sup>rd</sup> and 4<sup>th</sup> Vocal Music Concert on 11/8/18 at 7:00 PM, Fitness Drumming on 10/31/18 5:00-6:30 PM all invited, 11/12/18 Veterans’ Assembly, hosting County Choir on 11/13/18 and 11/14/18 in auditorium and will need to move Public Work Session meeting to another location to be announced.

ARIN Intermediate Unit Report – Ms. Candi Stewart – No report.

Lenape Monthly Report –Mr. Anthony Shea and Mr. Darius Lovelace –Mr. Shea attended PSBA School Leadership Conference. Occupational Advisory Committee meeting 11/9/18 from 3:00-6:00 PM to review vocational-technical improvements and technical assistance to provide updated voting and moved from Lenape to VFW due to staff security.

Armstrong County Tax Collection Committee Report – Mr. Neill Brady –Meeting tomorrow evening 7:00 PM in Kittanning and will report next meeting, if quorum reached. Berkheimer continues to do an excellent job.

PSBA Member Liaison Report –Appointment vacant, no report. PSBA School Leadership Conference in October 2018. Mr. Shea reported on PSBA conference, arrived Wednesday, discussed generational management, values of five generations, political landscape conference and voting delegate conference on by-laws.

ADMINISTRATIVE REPORTS: None

REMARKS BY VISITORS: Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the President. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the President in recognizing each speaker.

Ms. Gino Bruno Re: School Director Seat Vacancy/Candidate  
171 Ash Lane  
West Leechburg, PA 15656

Board read letter of interest of one applicant. Ms. Bruno noted it is good to give back to community.

Mr. Shea made a motion, seconded by Mr. Michadick appoint Mrs. Gina Bruno, effective October 24, 2018, to fulfill the School Board Seat Vacancy for the unexpired term of Ms. Terri Smith serving through December, 2019.

Voice Vote – Motion Carried.  
All Ayes.  
Ms. Stewart and Mrs. Yurjevich were absent.

Ms. Camp administered the Oath of Office at this time and Mrs. Bruno took her seat on the Board.

IX. NEW BUSINESS:

A. PERSONNEL:

- 1. Mrs. Knight made a motion, seconded by Mr. Michadick to approve the following individual as a 2018-2019 Mentor Teacher for listed position:

Name	Position
Kathleen Hooks	4-12 Music and Instrumental Instruction

Voice Vote – Motion Carried.  
All Ayes.  
Ms. Stewart and Mrs. Yurjevich were absent.

- 2. Mr. Michadick made a motion, seconded by Mrs. Lovelace to approve the following Supplemental position, subject to receipt of all required clearances:

Name	Position
Ann Fischer	Science Club

Voice Vote – Motion Carried.  
All Ayes.  
Ms. Stewart and Mrs. Yurjevich were absent.

**B. FINANCE:**

1. Mr. Shea made a motion, seconded by Mrs. Knight to approve the 2018-2019 Government Software Services, Inc. Agreement for Homestead/Farmstead Printing Computer Services as presented in (Exhibit B1).

Voice Vote – Motion Carried.  
All Ayes.  
Ms. Stewart and Mrs. Yurjevich were absent.

2. Mr. Shea made a motion, seconded by Mr. Michadick to approve the 2018-2019 Westmoreland County Board of Assessment Appeals Agreement for Homestead/Farmstead Printing Computer Services as presented in (Exhibit B2).

Voice Vote – Motion Carried.  
All Ayes.  
Ms. Stewart and Mrs. Yurjevich were absent.

3. Mr. Michadick made a motion, seconded by Mr. Shea to acknowledge receipt of the following Financial Reports and to approve the expenditures specifically set forth therein:

Cash Receipts	-	(Exhibit B3)
Tax Collector's Summary Report	-	(Exhibit B4)
List of Payments	-	(Exhibit B5)
Treasurer's Report	-	(Exhibit B6)
Quarterly Scholarship Account Summary	-	(Exhibit B7)
Revenue Detail Report	-	(Exhibit B8)
Monthly Expenditure Report	-	(Exhibit B9)
Quarterly Student Activity Account Summary	-	(Exhibit B10)
ACCESS Report	-	(Exhibit B11)
Construction Account Update Report	-	(Exhibit B12)

Voice Vote – Motion Carried.  
All Ayes.  
Ms. Stewart and Mrs. Yurjevich were absent.

**C. FIELD TRIP REQUESTS:**

1. Mr. Michadick made a motion, seconded by Mr. Shea to combine and approve the following Field Trip Requests as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Jeanine DeCapite	SADD Club	Pennsylvania State SADD Conference, Seven Springs, Champion, PA	11/05/18
2	Ashley Mondale	Quiz Bowl	Quiz Bowl Competition, Burrell High School, Franklin High School and Penn State New Kensington Campus	11/14/18, 01/15/19 and 02/12/19

3	Jacob Mrochek	Band	A-K Band Auditions, Penn Hills High School, Penn Hills, PA	12/03/18
4	Jacob Mrochek	Selected Band Students	Performance, PPG Place, Pittsburgh, PA	12/08/18
5	Jacob Mrochek	Selected Band Students	A-K Band Rehearsal/Concert, Penn Hills High School, Penn Hills, PA	01/17/19 and 01/18/19
6	Jacob Mrochek	Selected Band Students	Armstrong Junior High County Band, Apollo-Ridge High School, Apollo, PA	01/29/19
7	Julie Julius	Pre-K Counts and Child Development	Pittsburgh Symphony Concert, Heinz Hall, Pittsburgh, PA	03/01/19
8	Kirk Wilson/ Ed Bearer/ Michelle Grooms	5 <sup>th</sup> Grade	Trip to Gettysburg, PA	Date TBD (04/26/19- 05/17/19)
9	Jacob Mrochek	Band	PMEA Adjudication, Kiski Area High School, Vandergrift, PA	05/03/19
10	Michelle Ferretti	Selected High School Students	Community Service Flag Program, Local Cemeteries, Leechburg, PA	05/20/19
11	Jacob Mrochek	Band	Memorial Day Parade, Leechburg, PA	05/27/19

Voice Vote – Motion Carried.

All Ayes.

Ms. Stewart and Mrs. Yurjevich were absent.

**D. OVERNIGHT EXCURSION REQUESTS:**

1. Mrs. Lovelace made a motion, seconded by Mr. Shea to approve the following Final Overnight Excursion Requests as presented in (Exhibit D1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Jacob Mrochek	Selected Band Students	PMEA District Band, Franklin High School, Franklin, PA	01/23/19-01/25/19 Final Request
2	Jacob Mrochek	Selected Band Students	PMEA Region Band, North East High School, North East, PA	03/07/19-03/09/19 Final Request
3	Jacob Mrochek	Selected Band Students	PMEA All-State Band, Pittsburgh, PA	04/03/19-04/06/19 Final Request

Discussion ensued regarding confirming all clearances on file prior to trips.

Voice Vote – Motion Carried.

All Ayes.

Ms. Stewart and Mrs. Yurjevich were absent.

**E. USE OF FACILITIES REQUESTS:**

1. Mrs. Lovelace made a motion, seconded by Mr. Shea to approve the following Use of Facilities Request as presented in (Exhibit E1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Jason Cook	Leechburg Elks	Elks Hoop Shoot/Free Throw Contest, High School Gymnasium	12/01/18 or 12/08/18

Voice Vote – Motion Carried.  
 All Ayes.  
 Ms. Stewart and Mrs. Yurjevich were absent.

F. FUNDRAISING REQUESTS:

1. Mrs. Lovelace made a motion, seconded by Mrs. Knight to approve the following Fundraising Request as presented in (Exhibit F1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE	DATE(S)
1	Alyssa Bruno Walls	Drama Club	Musical Program Business Ads	01/01/19-03/15/19

Voice Vote – Motion Carried.  
 All Ayes.  
 Ms. Stewart and Mrs. Yurjevich were absent.

G. BOARD RELATED ISSUES:

1. Mrs. Knight made a motion, seconded by Mr. Shea to accept the resignation of Helen Yurjevich from the position of School Director effective October 24, 2018.

Thanked her for her service.

Voice Vote – Motion Carried.  
 All Ayes.  
 Ms. Stewart was absent.

2. Mr. Shea made a motion, seconded by Mrs. Knight to authorize the Board Secretary to publish a Public Notice for the School Board Vacancy to fulfill the unexpired term of office until December 2019.

Voice Vote – Motion Carried.  
 All Ayes.  
 Ms. Stewart was absent.

3. ~~A motion is needed to appoint \_\_\_\_\_, effective October 24, 2018, to fulfill the School Board Seat Vacancy for the unexpired term of Ms. Terri Smith serving through December, 2019.~~ Moved to beginning of Agenda.

4. Mr. Shea made a motion, seconded by Mrs. Lovelace to appoint Mrs. Melanie Knight as the 2018 PSBA Member Liaison to fulfill the unexpired term of Ms. Terri Smith through December 2018.

Voice Vote – Motion Carried.  
 All Ayes.  
 Ms. Stewart was absent.

XI. OLD BUSINESS: None

XII. COMMUNICATIONSP: None

### XIII. OTHER:

1. Mrs. Lovelace made a motion, seconded by Mr. Michadick to ratify the Catapult Learning Agreement for provision of Title I Remedial Reading Services to eligible students attending Cardinal Maida Academy and Mary Queen of Apostles School for the 2018-2019 school year as presented in (Exhibit O1).

Voice Vote – Motion Carried.  
All Ayes.  
Ms. Stewart was absent.

2. Mr. Shea made a motion, seconded by Mrs. Knight to approve payment of AXIS Architecture, P.C. Invoice 2016-671-09-Leechburg Area School District-K-12 Complex Renovation in the amount of \$50,871.01 as presented in (Exhibit O2).

Part of draw schedule, not related to change orders discussed at October 10, 2018 Public Work Session.

Voice Vote – Motion Carried.  
All Ayes.  
Ms. Stewart was absent.

### REMARKS BY VISITORS ON ITEMS NOT INCLUDED ON THE AGENDA (OPEN FORUM):

Visitors are welcome to make comments relating to topics not covered on the agenda, within reasonable limits of time, and under the rules pertaining to parliamentary procedure as provided in the district policy. Completed forms (white forms for non-agenda items) will be collected for district records and will be used by the President in recognizing each speaker.

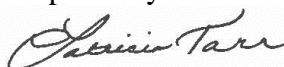
There were no visitors wishing to address the Board at this time.

### XIV. ANNOUNCEMENT OF DATE, TIME AND PLACE OF THE FOLLOWING MEETINGS:

1. Recessed/Reconvened Meetings –
2. Committee Meetings –  
Public Work Session/Agenda Setting Meeting  
Wednesday, November 14, 2018– 7:30 PM  
Leechburg High School Auditorium Library  
Executive Session – 6:30 PM  
Superintendent’s Office/Central Administration Office
3. Board Meetings -  
Regular Board Meeting-  
Wednesday, November 28, 2018 - 7:30 PM  
Leechburg High School Auditorium  
Executive Session – 6:30 PM  
Superintendent’s Office/Central Administration Office

ADJOURNED: On a motion by Mr. Shea, seconded by Mrs. Knight the October 24, 2018 Regular Monthly Board Meeting adjourned at 8:07 PM.

Respectfully submitted,



Patricia Tarr  
Board Secretary