



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS  
PUBLIC WORK SESSION/AGENDA SETTING MEETING MINUTES  
WEDNESDAY, OCTOBER 10, 2018 – 7:30 PM  
LEECHBURG HIGH SCHOOL AUDITORIUM**

**CALL TO ORDER:** The October 10, 2018 Public Work Session/Agenda Setting Meeting of the Leechburg Area Board of School Directors was called to order at 7:40 PM in the J. D. Orr Board Room of the Parker D. Baker Building by Mr. Neill Brady, Board President.

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

**ROLL CALL:** Mr. Neill Brady, Mrs. Melanie Knight, Mrs. Danielle Lovelace, Mr. Darius Lovelace, Mr. Michadick, Mr. Anthony Shea and Ms. Candi Stewart.

Ms. Terri Smith and Mrs. Helen Yurjevich were absent.

Also present were: Mr. David Keibler, K-5 Principal/Curriculum Director/Federal Programs Coordinator; Mr. Douglas Rodgers, 7-12 Principal/Secondary Curriculum Coordinator; Mr. Bradley Walker, Business Manager/Human Resources Director; Attorney Patricia Andrews, School District Solicitor; Ms. Patricia Tarr, Board Secretary, and Ms. Tiffany Nix, Superintendent.

**PUBLIC COMMENTS-AGENDA ITEMS:**

Patty Osborne, 111 Fir Drive, Apollo, PA 15613 – Requested clarification of Value Behavioral Health of PA Agreement-Armstrong County Agreement approved in December 1998 regarding payment of behavioral health services and due to recent VBH audit, now requiring Agreements from all Districts in Westmoreland County.

**ADMINISTRATIVE REPORTS:**

AXIS Architecture, P. C.-Renovation Review – Air conditioning units operational, punch list stage of completion, confirmation and in proper working condition. Mr. Geminetti, Building and Grounds Facilitator, confirming list of mechanical units punch list. Elementary office transaction window, RFP for door and card access due in next two weeks, 12 doors to be installed following delivery next week, first floor security windows pushed back due to November delivery and Inventionland punch list completion of remaining work due October 22<sup>nd</sup>. Home Economics complete but two dishwashers needing to be ADA compliant, approximate completion next Friday and kitchens currently being stocked. Lead testing in elementary wing, insurance claim in process, water leading underground due to grade, adding eight additional parking spaces to re-grade area and transitioning water flow in November. Change Orders typically approved at Regular Board Meeting and requested tabling due to upcoming changes. Public library door access will be removed, doors with panic bars and key access will be ordered. TV mounts in library and Creation Nation, removing white boards and handling with TVs requiring additional mounts and wall revisions. Low air conditioning power limits in Creation Nation, limit switch to automatically shut off when reaching set limit, temperature controls \$700 each, three major roof air conditioning condensers installed and need proposed equipment rail; tabled to reassess to potentially reduce costs. West Leechburg Borough Meeting held regarding athletic facility-Zoning officer meeting to determine variances and discrepancies. Parking deficiency an issue and concerns with street parking, retaining wall issues around track considered structure governed by set-back from road, zoning ordinances requiring variances and

awaiting word from Zoning officer whether retaining walls fall within residential zoning-proposed Westmoreland County Planning Development Commission to work out ordinance concerns.

Discussion ensued regarding zoning, variances and code analysis costs. Public Library vestibule door frames existing, doors removed years ago and require additional purchases of doors with key access for evening and weekend access to public library.

Board recommendation to table Change Orders until the November Regular Board Meeting.

#### Principals' Data Review:

Mr. Rodgers and Mr. Keibler reported on PSSA scores according to data received and improvements noted due to changes implemented. Addressed curriculum issues, PSSA data upcoming school year test results will be received by May 1<sup>st</sup>, previously scores received end of June, early July. PowerPoint of PSSA scores presented. Supplementing curriculum, two new series added in recent years and increased professional development. Continued curriculum changes moving forward and anticipate improvements. Continue to work on ELA scores and pleased with improvements. Focusing on writing and assessment questions. Reviewing SAS and state information provided for test preparation. Continuing to work on grade-level reading, weekly K-5 assessment meetings held to determine student needs and strategies to implement in the daily classroom instruction. English Department writing expectations reviewed at Monday's teacher inservice day and phonics instruction and smaller-group instruction for students in need. Assessment to Instruction K-1 Assessment on I-Pad conducted and student group activities. Material preparation, small group instruction, substitute usage, Journey series cycle, reward program implemented, intervention, data team meetings, Inventionland, coding, robotics, aligning standards and reviewing assessments. Focusing on attendance component, no truancy charges this school year to date, bell-to-bell instruction, remediation period, area testing instruction, staffing changes, new courses to address deficiencies-Math For Life, real life mathematic skills, 8<sup>th</sup> grade reading four books throughout year with testing, Google exploration research rotation class, grade-level and department meetings twice a month and grade-level twice per year, department chair at department meetings, principals attending as available, K-12 department meeting in English and Math at recent inservice, elementary background for later school year testing to develop base skills, Keystone Exam calculated and banked until scored as juniors. Remediation on areas of concern and test retakes. Junior class last year average, below average in some areas, higher than PSSA scores due to remediation and test retakes, junior scores in Algebra, Biology and Literature reviewed, small school advantages, reviewed students requiring increased scores and number of students moving last year. Continued remediation on strategies discussed earlier, several students on cusp of required 1,500 proficient score status, potential future graduation requirement, project-based assessments, content teacher centered for remediation purposes, continued improvement needed, curriculum changes made this year, accountability on resources and expectations, team approach including administration, students, teachers and parents.

#### Business Manager's Report

Mr. Walker presented current interest rates, .49 interest two years ago, increased to .79, 1.49 next month and 1.8% interest at First Commonwealth Bank.

**PERSONNEL:** On Agenda this evening for Board consideration.

3.5 Hours/Day Breakfast Cook Food Service Worker

Substitute Custodian

Basketball-Girls' Varsity Assistant Coach

Basketball-Boys' Varsity Assistant Coach  
Basketball-Boys' Varsity Assistant Coach-Volunteers (2)

**BUDGET AND FINANCE:** On Agenda this evening for Board consideration.  
Value Behavioral Health of Pennsylvania Mutual Cooperation and Coordination Agreement-  
Westmoreland County

**FIELD TRIP REQUESTS:**

Julie Julius-Pre-K Counts-Walking Field Trip to Leechburg Post Office, Leechburg, PA-10/05/18-Ratify  
Kirk Wilson-5<sup>th</sup> Grade Inventionland Students-STEM Activity, Inventionland, Pittsburgh, PA-10/12/18 and 10/26/18  
Kelly Sadler-Interested 9<sup>th</sup> Graders-9<sup>th</sup> Grade Lenape Tours, Ford City, PA-10/16/18  
Julie Julius-Pre-K Counts and Child Development-Renshaw Family Farms, Freeport, PA-10/24/18  
Tricia Shank-Spanish Club-Hispanic Music and Dance, Soldiers and Sailors Hall, Pittsburgh, PA-10/30/18  
Michelle Ferretti-Interact Members-Leechburg Area Pool Clean-Up Day, Leechburg, PA-Late October 2018  
Jacob Mrochek-Interested Juniors/Seniors-Music Major For A Day, Slippery Rock University, Slippery Rock, PA-11/07/18  
Jacob Mrochek-Selected Band Students-Armstrong Senior High County Band, West Shamokin High School, Rural Valley, PA-11/19/18 and 11/20/18  
Eve Hebrank-Varsity/JV Volleyball Team-Pitt Volleyball Game, University of Pittsburgh, Pittsburgh, PA-11/21/18  
Jacob Mrochek-Band-Leechburg Light-Up Night Parade, Leechburg, PA-11/24/18  
Tricia Shank-Selected Juniors/Seniors-World Affairs Council-Institute For Student Leaders, Heinz History Center, Pittsburgh, PA-11/30/18  
On Agenda this evening for Board Consideration.

Jacob Mrochek-Band-A-K Band Auditions, Penn Hills High School, Penn Hills, PA-12/03/18  
Jacob Mrochek-Selected Band Students-Performance, PPG Place, Pittsburgh, PA-12/08/18  
Jacob Mrochek-Selected Band Students-A-K Band Rehearsal/Concert, Penn Hills High School, Penn Hills, PA-01/17/19 and 01/18/19  
Jacob Mrochek-Selected Band Students-Armstrong Junior High County Band, Apollo-Ridge High School, Apollo, PA-01/29/19  
Julie Julius-Pre-K Counts and Child Development-Pittsburgh Symphony Concert, Heinz Hall, Pittsburgh, PA- 03/01/19  
Kirk Wilson/Ed Bearer/Michelle Grooms-5<sup>th</sup> Grade-Gettysburg, PA-Date TBD (04/26/19-05/17/19)  
Jacob Mrochek-Band-PMEA Adjudication, Kiski High School, Vandergrift, PA-05/03/19  
Michelle Ferretti-Selected High School Students-Community Service Flag Program, Local Cemeteries, Leechburg, PA-05/20/19  
Jacob Mrochek-Band-Memorial Day Parade, Leechburg, PA-05/27/19

Board recommendation to place action on October 24, 2018 Regular Board Meeting Agenda for Board consideration.

**USE OF FACILITIES:**

Alyssa Bruno Walls-Drama Club-Talent Show, Auditorium and Three Classrooms-10/16/18 (Auditions), 11/15/18 (Rehearsal) and 11/16/18 (Talent Show)

Anthony Shea-Leechburg Elks-Drug Awareness Presentation, Auditorium-10/25/18

On Agenda this evening for Board Consideration.

Jason Cook-Leechburg Elks-Elks Hoop Shoot/Free Throw Contest, High School Gymnasium-12/01/18 or 12/08/18

Board recommendation to place action on October 24, 2018 Regular Board Meeting Agenda for Board consideration.

**OVERNIGHT EXCURSION REQUESTS:**

Amy Barley-Student Council-PASC State Conference, Cedar Crest High School, Lebanon, PA-11/08/18-11/10/18 Preliminary and Final Requests

On Agenda this evening for Board Consideration.

Jacob Mrochek-Selected Band Students-PMEA District Band, Franklin High School, Franklin, PA-01/23/19-01/25/19 Final Request

Jacob Mrochek-Selected Band Students-PMEA Region Band, North East High School, North East, PA-03/07/19-03/09/19 Final Request

Jacob Mrochek-Selected Band Students-PMEA All-State Band, Pittsburgh, PA-04/03/19-04/06/19-Final Request

Board recommendation to place action on October 24, 2018 Regular Board Meeting Agenda for Board consideration.

**FUNDRAISING REQUESTS:**

Amy Barley-Student Council-Powder Puff Football Game-10/2018-11/2018

Tricia Shank-Spanish Club-Halloweenburg Snacks and Drinks Sales-10/25/18

Tricia Shank-Spanish Club-Gourmet Popcorn Sales-11/01/18-11/20/18

Alyssa Bruno Walls-Drama Club-Talent Show-11/15/18-11/16/18

On Agenda this evening for Board Consideration.

Alyssa Bruno Walls-Drama Club-Musical Program Business Ads-01/01/19-03/15/19

Board recommendation to place action on October 24, 2018 Regular Board Meeting Agenda for Board consideration.

**SUPERINTENDENT/BOARD SECRETARY UPDATES:** None.

**LEGISLATIVE ISSUES:** On Agenda this evening for Board consideration.

Second Reading:

Policy 704 – Maintenance

Policy 810.3 – School Vehicle Drivers

**BOARD RELATED ISSUES:**

Board Member Resignation – Ms. Terri Smooth resigning due to work commitment conflicts. Board and Administration appreciate her time on the Board and for her dedication as Board President. Deadline for submission of Board Vacancy Letters of Interest October 22, 2018 at noon.

Public Notice-Board Vacancy

**PUBLIC COMMENTS-NON-AGENDA ITEMS:** None

**NEW BUSINESS:****A. PERSONNEL:**

1. Mr. Shea made a motion, seconded by Ms. Stewart to hire Ms. Cherie Stull to the position of Breakfast Cook 3.5 Hours/Day Food Service Worker pending receipt of all required paperwork.

Voice Vote – Motion Carried.

All Ayes

Ms. Smith and Mrs. Yurjevich were absent.

2. Mrs. Lovelace made a motion, seconded by Mr. Michadick to approve the following individual as a Substitute for the 2018-2019 school term:

Name	Position
Mariah Galbreth	Substitute Custodian

Voice Vote – Motion Carried.

All Ayes

Ms. Smith and Mrs. Yurjevich were absent.

3. Ms. Stewart made a motion, seconded by Mr. Michadick to approve the following individuals as a Supplemental for the 2018-2019 school term:

Name	Position
RaeVaun Motley	Basketball-Girls' Varsity Assistant Coach
Kristian Clayton	Basketball-Boys' Varsity Assistant Coach
Richard Smith	Basketball-Boys' Varsity Assistant Coach-Volunteer
D J Oberdorf	Basketball-Boys' Varsity Assistant Coach-Volunteer

Voice Vote – Motion Carried.

All Ayes

Ms. Smith and Mrs. Yurjevich were absent.

**B. FINANCE:**

1. Mr. Shea made a motion, seconded by Mr. Michadick to approve the Agreement with Value Behavioral Health of Pennsylvania Mutual Cooperation and Coordination Agreement, as needed, for Westmoreland County services as presented in (Exhibit B1).

Voice Vote – Motion Carried.

All Ayes

Ms. Smith and Mrs. Yurjevich were absent.

**C. FIELD TRIP REQUESTS:**

1. Ms. Stewart made a motion, seconded by Mrs. Knight to ratify the following Field Trip Requests as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Julie Julius	Per-K	Walking Field Trip-Leechburg Post Office, Leechburg, PA	10/05/18 (Ratify)
2	Kirk Wilson	5 <sup>th</sup> Grade Inventionland Group	STEM Activity, Inventionland, Pittsburgh, PA	10/12/18 and 10/26/18
3	Kelly Sadler	Interested 9 <sup>th</sup> Graders	9 <sup>th</sup> Grade Lenape Tours, Ford City, PA	10/16/18
4	Julie Julius	Pre-K Counts and Child Development	Renshaw Family Farms, Freeport, PA	10/24/18
5	Tricia Shank	Spanish Club	Hispanic Music and Dance, Soldiers and Sailors Hall, Pittsburgh, PA	10/30/18
6	Michelle Ferretti	Interact Members	Leechburg Area Pool Clean-Up Day, Leechburg, PA	Late October 2018
7	Jacob Mrochek	Interested Juniors/Seniors	Music Major For A Day, Slippery Rock University, Slippery Rock, PA	11/07/18
8	Jacob Mrochek	Selected Band Students	Armstrong Senior High County Band, West Shamokin High School, Rural Valley, PA	11/19/18 and 11/20/18
9	Eve Hebrank	Varsity/JV Volleyball Team	Pitt Volleyball Game, University of Pittsburgh, Pittsburgh, PA	11/21/18
10	Jacob Mrochek	Band	Leechburg Light-Up Night Parade, Leechburg, PA	11/24/18
11	Tricia Shank	Selected Juniors/Seniors	World Affairs Council-Institute For Student Leaders, Heinz History Center, Pittsburgh, PA	11/30/18

Voice Vote – Motion Carried.

All Ayes

Ms. Smith and Mrs. Yurjevich were absent.

**D. OVERNIGHT EXCURSION REQUESTS:**

1. Mrs. Lovelace made a motion, seconded by Mr. Shea to approve the following Preliminary and Final Overnight Excursion Requests as presented in (Exhibit D1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Amy Barley	Student Council	PASC State Conference, Cedar Crest High School, Lebanon, PA	11/08/18-11/10/18

Voice Vote – Motion Carried.

All Ayes

Ms. Smith and Mrs. Yurjevich were absent.

**E. FUNDRAISING REQUESTS:**

1. Mr. Michadick made a motion, seconded by Mrs. Knight to approve the following Fundraising Requests as presented in (Exhibit E1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE	DATE(S)
1	Amy Barley	Student Council	Powder Puff Football Game	10/2018-11/2018
2	Tricia Shank	Spanish Club	Halloweenburg Snacks and Drinks Sales	10/25/18
3	Tricia Shank	Spanish Club	Gourmet Popcorn Sales	11/01/18- 11/20/18
4	Alyssa Bruno-Walls	Drama Club	Talent Show	11/15/18- 11/16/18

Voice Vote – Motion Carried.

All Ayes

Ms. Smith and Mrs. Yurjevich were absent.

**F. USE OF FACILITIES REQUESTS:**

1. Ms. Stewart made a motion, seconded by Mrs. Knight to approve the following Use of Facilities Requests as presented in (Exhibit F1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Alyssa Bruno Walls	Drama Club	Talent Show, Auditorium and Three Classrooms	10/16/18 (Auditions) 11/15/18 (Rehearsal) and 11/16/18 (Talent Show)
2	Anthony Shea	Leechburg Elks	Drug Awareness Presentation- High School Auditorium	10/25/18

Voice Vote – Motion Carried.

All Ayes

Ms. Smith and Mrs. Yurjevich were absent.

**G. LEGISLATIVE ISSUES:**

1. Mrs. Knight made a motion, seconded by Mr. Michadick to approve the Second Reading of the following policies for the School District Policy Manual:

SECOND READING: (Exhibit G1)	Policy 704 – Maintenance Policy 810.3 – School Vehicle Drivers
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Voice Vote – Motion Carried.

All Ayes

Ms. Smith and Mrs. Yurjevich were absent.

**H. BOARD RELATED ISSUES:**

1. Mr. Shea made a motion, seconded by Mrs. Knight to accept the resignation of Ms. Terri Smith from the position of School Director effective October 10, 2018.

Board thanked Ms. Smith for her time on the Board.

Voice Vote – Motion Carried.

All Ayes

Mrs. Yurjevich was absent.

2. Ms. Stewart made a motion, seconded by Mrs. Knight to authorize the Board Secretary to publish a Public Notice for the School Board Vacancy to fulfill the unexpired term of office until December 2019.

Voice Vote – Motion Carried.

All Ayes

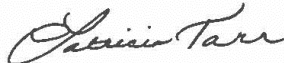
Mrs. Yurjevich was absent.

**OTHER:**

Congratulated student, Bridget Callahan, for being named Athlete of the Week in Volleyball, team in second place, competed with Trinity Christian and came back to win three straight games.

ADJOURNED: On a motion by Mrs. Lovelace, seconded by Mr. Shea the October 10, 2018 Public Work Session Meeting adjourned at 8:47 PM.

Respectfully submitted,



Patricia Tarr

Board Secretary