



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS  
PUBLIC WORK SESSION/AGENDA SETTING MEETING MINUTES  
WEDNESDAY, AUGUST 8, 2018 – 7:30 PM  
LEECHBURG HIGH SCHOOL AUDITORIUM**

**CALL TO ORDER:** The August 8, 2018 Public Work Session/Agenda Setting Meeting of the Leechburg Area Board of School Directors was called to order at 7:43 PM in the J. D. Orr Board Room of the Parker D. Baker Building by Mr. Neill Brady, Board President.

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

**ROLL CALL:** Mr. Neill Brady, Mrs. Melanie Knight, Mrs. Danielle Lovelace, Mr. Darius Lovelace and Ms. Candi Stewart.

Mr. Michadick and Mr. Shea were absent due to vacation. Ms. Smith was absent due to illness. Mrs. Yurjevich was absent.

Also present were: Attorney Russell Lucas, School District Solicitor; Mrs. Patricia Tarr, Board Secretary and Ms. Tiffany Nix, Superintendent.

**PUBLIC COMMENTS-AGENDA ITEMS:** There were no visitors wishing to address the Board at this time.

**ADMINISTRATIVE REPORTS:**

AXIS Architecture, P. C.-Renovation Review – Discussed change orders presented for consideration, credits from original award, unforeseen field change orders including heating construction, code requirement changes, change orders reviewed, total credit change order from original award of \$352,276.20 reducing actual construction costs by \$5,790,363. Funding painting borders and wiring after bid openings, paid through operational district budget. Board toured Creation Nation and Library this evening. School will open on time, August 29, 2018. Life Safety inspections scheduled August 17, 2018 for fire alarms and emergency, exit lighting and stair towers, building inspection, fire dampers and ductwork requirements. Some items will need completed and replaced not educational detrimental, already in place and replacements on long lead-out timeframe, handled outside of school day. Safety windows and doors. Contractors working seven days a week, long days, under construction for nine weeks, flooring and lighting fixtures in library completed by end of week, virtual tour will be available on Website upon completion and open house held. Gym available August 13<sup>th</sup>, 3D image and banners hung, seven-day week work oversight, submission of certified payroll, foreman working on Sundays. West Leechburg Civil Engineer submitted drawings to Borough for parking and wall variances. Code officer provided seven comments, ensured handicap accessibility, building permits, awaiting borough decision on variances and to zoning board meeting scheduled for August 22, 2018. Placement of softball field decision needed as soon as possible. Addition of softball field increased project costs. Home Economics lecture side of teaching space available on first day and suite appliances will be delivered end of September and installed, casing work, teacher

aware and willing to work around it. First day for teachers will be August 24<sup>th</sup>. Ms. Nix will research replacement curriculum available during first semester.

Principals' Reports – Mr. Rodger on vacation and Mr. Keibler at PTO meeting. Received \$25,000 grant from Pennsylvania Department of Education STEM initiatives-first time awarded.

Ms. Nix noted Parker D. Baker building being shut down Friday, generators running freezer and refrigeration and Central Office will be closed for wiring. Leadership retreat scheduled August 15<sup>th</sup> beginning at 11:30 AM at a location to be determined. IUP grant on teacher retention, drastic decline in teachers, induction program for new teachers in small rural schools. Student teachers for free for a year and agree to interview for openings.

### **PERSONNEL:**

Secondary Biology Teacher – Panel of teachers and Board member interviewed and candidate chosen.

K-12 Health and Physical Education Teacher – Posting position for replacement.

#### Supplemental Positions:

- Athletic Director
- Golf Head Coach
- Cheerleading Varsity/JV Sponsor (Split Position)
- Girls' Head Basketball Coach
- Girls' 7<sup>th</sup> & 8<sup>th</sup> Grade Basketball Coach
- Pre-K Aide Position (Creation of new 25 hour/week through grant funding for three years)

### **BUDGET AND FINANCE:**

2018-2019 Armstrong Lock and Security, LLC, Agreement – Renewal received in July, \$1.50 increase per hour negotiated, insurance increases due to school shootings nationwide, other schools starting similar programs and thanked administration. Board recommendation to research multi-year agreement.

2018-2019 Armstrong-Indiana-Clarion Drug and Alcohol Commission Student Assistance Program-Yearly renewal

2018-2019 Family Counseling Center-Student Assistance Program-Mental Health/Mental Retardation Program-Mental Health Liaison-Annual renewal

### **FIELD TRIP REQUESTS:**

Rob Reams-Band-PIMBA Competition, Kiski Area High School, Vandergrift, PA-09/08/18

Rob Reams-Band-Leechburg Pink Day, Leechburg, PA-09/15/18

Rob Reams-Band-AK Marching Festival-Plum High School, Pittsburgh, PA-09/19/18

Rob Reams-Band-PIMBA Competition, Norwin High School, Irwin, PA-10/06/18

Rob Reams-Band-Armstrong Marching Festival, Armstrong High School, Kittanning, PA-10/17/18

Rob Reams-Band-Leechburg Halloween Parade, Leechburg, PA-10/25/18

Rob Reams-Band-PIMBA Competition, Moon High School, Coraopolis, PA-10/27/18

### **SUPERINTENDENT/BOARD SECRETARY UPDATES**

**BOARD RELATED ISSUES:**

PASA-PSBA School Leadership Conference – October 17-19, 2018-Mr. Brady will attend

2019 PSBA Officer Elections: Slate of Candidate

Act 55 officially passed and effective for new school Board members requiring five hours of Board member training and current Board members requiring 2 training hours. ARIN IU 28 certifying institution to assist in facilitating training.

**PUBLIC COMMENTS-NON-AGENDA ITEMS**

**NEW BUSINESS:**

**A. PERSONNEL:**

- 1. Ms. Stewart made a motion, seconded by Mrs. Lovelace to ratify Mr. Alvie Eshelman as an Independent Contracted Technology position beginning July 30, 2018 and not to exceed October 1, 2018 as presented in (Exhibit A1).

Voice Vote – Motion Carried.  
 All Ayes  
 Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

- 2. Ms. Stewart made a motion, seconded by Mrs. Lovelace to hire Ms. Ann Fischer to the position of Secondary Biology Teacher at Step II Masters of the Leechburg Education Association’s Collective Bargaining Agreement.

Voice Vote – Motion Carried.  
 All Ayes  
 Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

- 3. Mrs. Knight made a motion, seconded by Mrs. Lovelace to accept the resignation of Ms. Jessica Ferragonio from the position of Secondary Health and Physical Education Teacher, effective August 7, 2018, subject to the sixty (60) day Section 1121 notification period of the Pennsylvania School Code before resignation is effective.

Voice Vote – Motion Carried.  
 All Ayes  
 Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

- 4. Mrs. Lovelace made a motion, seconded by Mrs. Knight to ratify the following volunteers for the 2018-2019 school term, pending receipt of all required paperwork:

|             |              |             |
|-------------|--------------|-------------|
| Emily King  | Chad Heiny   | Joe Shellar |
| Matt Crupie | Nathan Insko | Bob Harris  |

Voice Vote – Motion Carried.  
 All Ayes  
 Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

5. Ms. Stewart made a motion, seconded by Mrs. Knight to approve the following Supplemental positions for the 2018-2019 school term pending receipt of all required paperwork:

| Name          | Position   |
|---------------|--|
| Mark Jones    | Athletic Director  |
| Matthew Knapp | Golf Head Coach  |
| Kenzie Young  | Cheerleading Sponsor-Varsity/JV Split                          |
| Marisa George | Cheerleading Sponsor-Varsity/JV Split                          |
| Andre Carter  | Basketball-Girls-Varsity Head Coach                            |
| Andre Carter  | Basketball-Girls-7 <sup>th</sup> & 8 <sup>th</sup> Grade Coach |

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

**B. FINANCE:**

1. Mrs. Knight made a motion, seconded by Ms. Stewart to approve the Agreement with Armstrong Lock & Security for provision of school security guard services at a rate of \$33.00/hour beginning August 1, 2018 through July 31, 2019 as presented in (Exhibit B1).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

2. Mrs. Lovelace made a motion, seconded by Mrs. Knight to approve the 2018-2019 Armstrong-Indiana-Clarion Student Assistance Program Letter of Agreement-Drug and Alcohol SAP Liaison as presented in (Exhibit B2).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

3. Ms. Stewart made a motion, seconded by Mrs. Lovelace to award the 2018-2019 Leechburg Cafeteria Ice Cream Provider bid to Hershey’s Creamery Company as presented in (Exhibit B3).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

4. Mr. Lovelace made a motion, seconded by Mrs. Knight to acknowledge receipt of the following vendor bills for the construction project and to ratify the expenditures specifically set forth therein as presented in (Exhibit B4).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

5. Mr. Lovelace made a motion, seconded by Ms. Stewart to approve the following K-12 Educational Complex Renovation Change Orders provided by AXIS Architecture as presented in (Exhibit B5).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

6. Ms. Stewart made a motion, seconded by Mrs. Lovelace to approve the Student Assistance Program Agreement with the Family Counseling Center of Armstrong County for provision of Student Assistance Program-Mental Health/Mental Retardation Program-Mental Health Liaison as presented in (Exhibit B6).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

7. Mrs. Lovelace made a motion, seconded by Mrs. Knight to acknowledge receipt of the following Financial Reports and to ratify the expenditures specifically set forth therein:

|                                    |   |               |
|------------------------------------|---|---------------|
| Cash Receipts                      | - | (Exhibit B7)  |
| Tax Collectors' Report             | - | (Exhibit B8)  |
| List of Bills                      | - | (Exhibit B9)  |
| Treasurer's Report                 | - | (Exhibit B10) |
| Revenue Detail Report              | - | (Exhibit B11) |
| Monthly Expenditure Report         | - | (Exhibit B12) |
| ACCESS Report                      | - | (Exhibit B13) |
| Construction Account Update Report | - | (Exhibit B14) |

Mrs. Lovelace requested meeting with Mr. Walker to review the list of bills and will report outcome to full Board. Questioned specific bills, within budgetary constraints per Mr. Walker, payments made during June and July approved at June 25, 2018 Regular Board Meeting.

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

### C. FIELD TRIP REQUESTS:

1. Mrs. Lovelace made a motion, seconded by Ms. Stewart to approve the following Field Trip Requests as presented in (Exhibit C1):

| # | REQUESTOR(S) | ON BEHALF | PURPOSE/LOCATIONS  | DATE(S)  |
|---|--------------|-----------|--|----------|
| 1 | Rob Reams    | Band      | PIMBA Competition, Kiski Area High School, Vandergrift, PA         | 09/08/18 |
| 2 | Rob Reams    | Band      | Leechburg Pink Day, Leechburg, PA                                  | 09/15/18 |
| 3 | Rob Reams    | Band      | AK Marching Festival-Plum High School, Pittsburgh, PA              | 09/19/18 |
| 4 | Rob Reams    | Band      | PIMBA Competition, Norwin High School, Irwin, PA                   | 10/06/18 |
| 5 | Rob Reams    | Band      | Armstrong Marching Festival, Armstrong High School, Kittanning, PA | 10/17/18 |
| 6 | Rob Reams    | Band      | Leechburg Halloween Parade, Leechburg, PA                          | 10/25/18 |
| 7 | Rob Reams    | Band      | PIMBA Competition, Moon High School, Coraopolis, PA                | 10/27/18 |

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

**D. BOARD RELATED ISSUES:**

1. Mrs. Knight made a motion, seconded by Mrs. Lovelace to approve the attendance of interested Board Members to the 2018 PASA-PSBA School Leadership Conference in Hershey, Pennsylvania from October 17, 2018 through October 19, 2018 at an anticipated cost of \$1,200 per participant, according to Policy 004 (Exhibit D1).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

**OTHER:**

**A. FINANCE:**

1. Mrs. Lovelace made a motion, seconded by Mrs. Knight to approve the Agreement with Merakey for Participation in Child Nutrition Programs between School Districts, Area Vo-Techs and Intermediate Units as presented in (Exhibit O1).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

2. Mrs. Lovelace made a motion, seconded by Ms. Stewart to acknowledge receipt of the following Financial Reports and to ratify the expenditures specifically set forth therein:

|  |   |              |
|--|---|--------------|
| Quarterly Scholarship Account Summary  | - | (Exhibit O2) |
| Quarterly Student Activity Fund Report | - | (Exhibit O3) |
| Budgetary Transfers Report             | - | (Exhibit O4) |

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

3. Ms. Stewart made a motion, seconded by Mrs. Knight to ratify the PA-Educator.net Contract for provision of clearing house resources for professional applicants effective July 1, 2018 through June 30, 2019 as presented in (Exhibit O5).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

4. Ms. Stewart made a motion, seconded by Mrs. Knight to ratify the 2018-2019 School Year Agreement with Family Counseling Center of Armstrong County for provision of Child and Adolescent Partial Hospitalization Services as presented in (Exhibit O6).

Ms. Nix noted annual agreement for CAP program District participates in currently.

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

5. Mr. Lovelace made a motion, seconded by Mrs. Knight to approve the Agreement with The Children’s Institute for provision of the designated student’s Day School Services for the 2018-2019 school term as presented in (Exhibit 07).

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

**B. FIELD TRIP REQUESTS:**

1. Ms. Stewart made a motion, seconded by Mrs. Knight to approve the following Field Trip Request as presented in (Exhibit 08):

| # | REQUESTOR(S) | ON BEHALF        | PURPOSE/LOCATIONS                         | DATE(S)  |
|---|--------------|------------------|---|----------|
| 1 | Mark George  | Football Program | Football Team Trip to Zone 28, Harmor, PA | 08/10/18 |

Voice Vote – Motion Carried.

All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

**C. FUNDRAISING REQUESTS:**

1. Mrs. Knight made a motion, seconded by Ms. Stewart to approve the following Fund Raising Requests as presented in (Exhibit 09):

| # | REQUESTOR(S)  | ON BEHALF        | PURPOSE/LOCATIONS                | DATE(S)           |
|---|---------------|------------------|----------------------------------|-------------------|
| 1 | Gridiron Club | Football Program | Blue Devil Football Apparel Sale | 08/13/18-08/25/18 |
| 2 | Gridiron Club | Football Program | Hoagie Sales                     | 08/20/18-09/01/18 |
| 3 | Gridiron Club | Football Program | Blue Devil Spirit Apparel Sale   | 09/03/18-09/14/18 |

Discussion ensued regarding Fundraising Requests submitted for Board approval if students participating.

Voice Vote – Motion Carried.

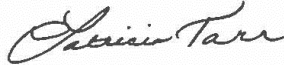
All Ayes

Mr. Michadick, Mr. Shea, Ms. Smith and Mrs. Yurjevich were absent.

Ms. Nix reported on Boundary vs. Non-Boundary Resolution, Summit on July 24<sup>th</sup> for basketball and football playoff system, parochial, private and public school separation systems, 1972 policy driven, Board in favor of pursuing resolution for consideration at August 22, 2018 Regular Board Meeting. Creation of Pre-K paraprofessional position consideration at August 22, 2018 Regular Board Meeting and posting of an anticipated position.

ADJOURNED: On a motion by Mrs. Lovelace, seconded by Ms. Stewart the August 8, 2018 Public Work Session Meeting adjourned at 8:30 PM.

Respectfully submitted,



Patricia Tarr  
Board Secretary