

**LEECHBURG AREA SCHOOL DISTRICT  
REQUEST FOR FUND RAISING PROJECTS FORM**

Name of group: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Nature of project (Identify what will be sold, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates requested for sale: Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Reason for project/What will the profits be used for? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Educational benefits to students: \_\_\_\_\_  
\_\_\_\_\_

Who will be responsible for accounting for the funds? \_\_\_\_\_

Estimated Gross Profit: \_\_\_\_\_

Estimated Net Profit: \_\_\_\_\_

This form must be submitted thirty (30) days prior to the event. No sales may be conducted without approval of the Building Principal and the School Board. Submit all forms to the Building Principal.

\*\*\*\*\*  
**DO NOT WRITE BELOW THIS LINE**  
\*\*\*\*\*

Date Submitted: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_  
(See comments)

Reviewed by: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please complete upon completion of fund raiser and return to the Building Principal:

Gross Proceeds: \_\_\_\_\_  
Overhead/Costs: \_\_\_\_\_  
Net Profit: \_\_\_\_\_

Signature: \_\_\_\_\_