

707.1 DISPOSAL OF EQUIPMENT – Pg. 4

LEECHBURG AREA SCHOOL DISTRICT

REQUEST FOR DISPOSAL OF EQUIPMENT

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

BUILDING: \_\_\_\_\_

NUMBER OF ITEMS	DESCRIPTION OF ITEMS	REASON FOR DISPOSAL

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ DATE \_\_\_\_\_

IMMEDIATE SUPERVISOR'S SIGNATURE \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ DATE \_\_\_\_\_

SUPERINTENDENT'S SIGNATURE \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ DATE \_\_\_\_\_

BOARD SECRETARY'S SIGNATURE \_\_\_\_\_